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केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
भारतीय कृषि अनुसंधान परिषद
(Indian Council of Agricultural Research)
सिफट जंक्शन, मत्स्यपुरी पी.ओ., कोच्चिन-682 029
CIFT Junction, Matsyapuri P.O., Cochin – 682 029
*(ISO/IEC 17025:2005 Accredited & ISO 9001:2015 Certified)*

फा.सं./No.F.6-1/2018-सम/Cdn.Vol.I

दिनांक/ Date: 08.11.2018

## पृष्ठांकन/ENDORSEMENT

के.मा.प्रा.सं., कोचीन के सम्मेलन कक्ष में 23.10.2018 को 11.00 बजे आयोजित के.मा.प्रा.सं., कोचीन के संस्थान संयुक्त कर्मचारी परिषद के 98 वीं बैठक की संलग्न कार्यवाही को पाएँ। सं.सं.क.प. बैठक की कार्यवाही कृपया उनकी जानकारी, अवलोकन और आवश्यक कार्रवाई के लिए अपने प्रभाग / अनुभाग / अनुसंधान केन्द्र के सभी कर्मचारियों के सदस्यों के बीच वितरित किया जाता है। इसलिए, आपसे अनुरोध कर रहे हैं कि अपने अनुभाग / डिवीजन / केन्द्र से संबंधित बैठक में लिए गए निर्णयों के कार्यान्वयन के लिए सख्ती से उचित कार्रवाई करें । कार्रवाई रिपोर्ट **17.11.2018** को सकारात्मक से अधोहस्ताक्षरी को प्रस्तुत किया जाए।

Please find enclosed herewith the proceedings of the 98th **meeting of the Institute Joint Staff Council of CIFT,** Cochin held on 23.10.2018 at 11.00 a.m. in the Conference Hall of CIFT, Cochin. The proceedings of the meeting of the IJSC may kindly be circulated among all the staff members of your Division/Section/Research Centre for their information, perusal and necessary action. You are, therefore, requested to take appropriate action for the implementation of the decisions taken in the meeting pertaining to your Section/Division/Centre strictly. The action taken report may please be submitted to the undersigned by **17.11.2018** positively.

यह निदेशक, के.मा.प्रौ.सं., कोचीन् के अनुमोदन से ज़ारी किया जाता है।/ This is issued with the approval of the Director, CIFT, Cochin.

(पी.जे. डेविस/P.J. Davis)
व.प्रशा.अधिकारी/ Sr. Administrative Officer &
सचिव/Secretary (Official Side), IJSC

वितरण/Distribution:

| | | | |
|---|---|---|---|
| 1. | Dr. C.N. Ravishankar, Director | - | Chairman |
| 2. | Dr. M.M. Prasad, Principal Scientist& HOD, MFB | - | Member (Official Side) |
| 3. | Dr. Manoj P. Samual, Principal Scientist, HOD Engg. | - | Member (Official Side) |
| 4. | Dr. George Ninan, Principal Scientist | - | Member (Official Side) |
| 5. | Shri P.J. Davis, Sr .Administrative Officer | - | **Secretary (Official Side)** |
| 6. | Shri K.S. Sreekumaran, FAO | - | Member (Official Side) |
| 7. | Shri P.S. Nobi, Technical Officer | - | **Secretary (Staff Side)** |
| 8. | Shri K.B. Sabukuttan, AAO | - | Member (Staff Side) |
| 9. | Shri P.K Somasekharan Nair, Assistant | - | Member (Staff Side) |
| 10. | Shri Vinod.G, Technician | - | Member (Staff Side) |
| 11. | Shri Rajasaravanan K.R., SSS | - | Member (Staff Side) |
| 12. | Shri Ajith K.S., SSS | - | Member (Staff Side) |

प्रतिपिलि प्रषित/Copy to:

1. HOD, FP, FT, B&N, EIS, MFB, QAM, Engg., CIFT, Cochin-29.
2. SAO/ AO/FAO/ AAO(E)/ AAO(B)/ AAO(C)/ AAO, Stores (Purchase) & (Issue) & PA to Director.
3. SIC, Research Centre of CIFT, Veraval/Visakhapatnam & Mumbai
4. OIC, Lib./PME Cell /CO(Vehicles)/ATIC/ARIS Cell.
5. Chairman, Deptl. Canteen/Quarters Allotment Committee/ Liaison Officer, CIFT Residential Complex, Thevara.
6. Secretary, IJSC Staff Side/ Official Side/ Caretaker, CIFT, Cochin – 29.
7. Chairman, Staff Welfare Fund committee/ Controlling Officer (Vehicles), CIFT, Cochin.
8. Officer-In-Charge, AKMU, CIFT, Cochin - **It is requested that these proceedings may be uploaded on CIFT Website www.cift.res.in.**
9. Notice Board/ Guard File.

(पी.जे. डेविस/P.J. Davis)
व.प्रशा.अधिकारी/ Sr. Administrative Officer &
सचिव/Secretary (Official Side), IJSC

**ICAR-CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY**
(Indian Council of Agricultural Research)
Willingdon Island, Matsyapuri P.O.
**COCHIN-682 029**

Proceedings of the 98th meeting of IJSC of CIFT held at 11.00 AM. on 23.10.2018 in the Conference hall of CIFT, Cochin.

The 98th meeting of the IJSC of CIFT was held at 11.00 a.m. on 23.10.2018 in the Conference Hall of CIFT, Cochin. The following were present:

1. Dr. C.N.Ravishankar, Director - Chairman
2. Dr. M. M. Prasad, Principal Scientist& HOD, MFB - Member (Official Side)
3. Dr. Manoj Samuel, Principal Scientist & HOD, Engg - Member (Official Side)
4. Shri P.J.Davis, Sr.Administrative Officer - **Secretary(Official Side)**
5. Shri K.S.Sreekumaran, FAO - Member (Official Side)
6. Shri P.S. Nobi, Technical Officer - **Secretary (Staff Side)**
7. Shri K.B. Sabukuttan, AAO - Member (Staff Side)
8. Shri P.K Somasekharan Nair, Assistant - Member (Staff Side)
9. Shri Vinod.G, Sr.Technician - Member (Staff Side)
10. Shri Ajith.K.S, SSS - Member (Staff Side)

Dr. George Ninan, Principal Scientist, FP division (official Side) has not attended the meeting due to pre occupation.

At the outset, Chairman welcomed all the members to the meeting. He informed the meeting that, the CIFT-IJSC is functioning systematically and regularly. He appreciated the sincere support extended by the official side and staff side members in its deliberations. Then Secretary, Official Side and staff side welcomed the Chairman and all members for the meeting. Secretary staff side pointed out that the 100th meeting IJSC is going to be held in the month of April 2019. He requested full support and guidance for celebrating the same as a function. Then Chairman asked the Secretary Official Side to take up the agenda items and he presented the agenda items one by one.

**Item No. 2: Confirmation of the Proceedings of 97th meeting of IJSC held on 27.07.2018.**

- The proceeding of the 97th meeting of IJSC held on 27.07.2018 is **confirmed.**

**Item No. 3: Confirmation of the proceedings of the meeting of Review Committee of 97th IJSC held on 04.09.2018.**

- The proceeding of the meeting of Review Committee of 97th IJSC held on 04.09.2018 is **confirmed.**

**Item No. 4: Action Taken Report on the proceedings of 97th meeting of IJSC held on 27.07.2018 at CIFT, Kochi.**

# ACTION TAKEN REPORT

| Agenda Item No. | Item | Decision of the Review Committee/Present status | Decision of IJSC |
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| 92.01 | 1. Immediate action may be taken to procure a new bio--incinerator / incinerator at office at the earliest.<br>2. The canteen committee will be asked the possibility to utilize the bio-gas of the plant at office and measures for not to dump the kitchen waste at the back water.<br>It was decided<br>• It was decided by the Chairman that immediate action may be taken to procure a new bio--incinerator / incinerator at office at the earliest. The existing damaged funnel is to be dismantled at the earliest.<br>• The canteen committee will be asked the possibility to utilize the bio-gas of the plant at office and measures for not to dump the kitchen waste at the back water. | . 1. Indent for chemical incinerator and General Incinerator placed with Stores Section.<br>2. Bio-gas plant at office premises has been Repaired and started using by Canteen. | 1. It was informed by the office that the file is under process for inviting tenders.<br>Action: AAO( Store.P)<br>2. As the work is over, it was decided to drop the item. Accordingly *item dropped.* |
| 92.05 | Amendment of CIFT Quarters Allotment Rule-action reg:<br>With reference to the ICAR letter, CIFT has formulated a Quarters Allotment Rule. By considering some practical difficulties, few amendments were made by the competent authority. To, further streamline the rules, a committee was constituted by the competent authority under the Chairmanship of Dr. P. Pravin, then Chairman, QAC. But the action was not completed. Hence it is requested that the committee may be re constitute and formulate the CIFT Quarters Allotment Rule in a well-disciplined manner. | Classification of Type IV Quarters in to two categories is to be finalized.<br>One more sitting of the Amendment Committee is required for finalizing the case. | After discussion, it was decided by the Chainman that the AAO (CDN) may remind the Chairman of the Committee to submit the report within 2 weeks.<br>Action: AAO, CDN |

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| | **It was decided by the Chairman that the member secretary of the Committee will submit the proceedings to the Director at the earliest.** | | |
| 93.01 | **Renovation of Net fabrication hall - regarding.** Every year lakhs of rupees are spending for replacing the damaged asbestos roofing sheets& glasses, cleaning the channels and for applying leak proof paints, but every monsoon, the hall is flooding. There is lot of electrical power lines inside the hall and the rain water leakage causes severe short circuits in the wiring cables. The recently constructed rooms floor are laid with plywood and roof are covered with ceramic sheets are fully flooded with water and it can be fall down at any time. Numbers of proposals were made for renovating the roof. No action has been taken so far. Hence staff side requests to take necessary steps to carried out the work urgently. **After discussion it was decided by the Chairman that the HOD, FT may submit a reminder along with the proposal so that the work can be undertaken when the additional fund received from Council.** | **Received tenders and under process.** | **After discussion, it was decided by the Chairman that the work order may be issued urgently.**<br><br>Action AAO, CDN |
| 93.06 | **Residential Campus related issues:**<br>**c. Replacement of Mosquito nets in the residential flats-reg:**<br>It is came to understand that the mosquito nets provided in the ventilations/doors in the residential flats are getting damaged and replaced by the individuals and got it reimbursed. It is a common facility provided to all occupants in the residential campus after many hurdles and ascertaining the serious complications of mosquito related diseases in | c) Work order issued to second party as first party expressed his unwillingness.<br><br>d) Proposal received from Liaison Officer. Estimate is awaited. | c) After discussion, it was decided to monitor the work by the Liaison Committee.<br>(Action: Chairman,Liaison Committee) |

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| | Kochi. Hence it is requested that the replacement of mosquito nets may be made by the office to all flats after ascertaining the condition to reduce the expenditure and keeping the uniformity. **It was decided by the Chairman that necessary proposal in this regard may be send by the Liaison officer to the office for execution of the work.**<br>d. Car Shed at Residential Campus-reg: Staff side request to construct one more car shed in the residential campus by considering the increase of cars.<br>**It was decided by the Chairman that necessary proposal in this regard may be send by the Liaison officer to the office for execution of the work.** | | d) In the discussion, HOD, Engg. Informed that the Civil Engineer will be asked to submit the estimate at the earliest.<br>(Action: Civil Engineer) |
| 93.08 | External painting of Re, CIFT, Cochin-29sidential campus building-incompletion- reg:<br>Complaints are received from the occupants that the recently held external painting of building.<br>(a) The Liaison officer was not informed the details of work before execution.<br>(b) The painting work was very poor.<br>(c) Door & other ventilation frames are not painted.<br>(d) Patch works are not properly painted.<br>**It was decided by the Chairman that** | Initial consultations are done. A meeting has been called with the AE, CPWD to discuss and resolve the issue.<br>**Recommended to give a copy of the work order with reference to future works to the Liaison Officer.** | After detailed discussion, it was observed that the defects were rectified by the CPWD and hence it was decided to drop the item at present.<br>Accordingly item dropped.<br><br>However it was decided by the Chairman that, in future,<br>• All work orders related to Residential Campus will be marked to the Chairman, Liaison Committee and the works will be monitored by the Liaison Committee.<br>• All work related payments will be made only after certification of Civil Engineer's report by the Chairman, Works Committee.<br>Action: AAO(Cdn) / HoD, |

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| | the Institute Works Committee may be asked to submit a report in this regard to the office for taking further action in this matter with CPWD. | | Engg./Chairman, Works Committee |
| 94.03 | Any other matters with the permission of the Chair.<br>3) Staff side proposes to convert the Type-I quarters in to Type- I V as there are no eligible staff for Type-I and shortage of Type-IV.<br>After detailed discussion<br>It was decided by the Chairman that the possibility will be explored. A proposal in this regard may be send to CPWD for their advice at the earliest. | Reminder sent to CPWD. Waiting for estimate. | 3) After discussion, it was decided by the Chairman that a reminder in this regard is to be send to CPWD immediately.<br>Action: AAO(Cdn) |
| 95.02 | b) Transfer of Welfare Fund share from different consultancy projects-reg:<br>It was decided by the Chairman that the ITMU will work on it and take decision to transfer the fund immediately. | ITMU has done the exercise of identifying cases from 2014-15 onwards and determine the share for Welfare fund from Consultancy projects.<br>The proposal received from ITMU is under process. | After detailed discussion, it was decided by the Chairman that necessary action will be completed within 2 weeks and fund will be credited to Welfare Fund.<br>Action: AAO, CDN/FAO |

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| 97.01 | **ICAR Welfare Fund- non Availability of Fund – reg:**<br>On IJSC agenda 71.01, the 85th meeting of IJSC held on 29.07.2015has taken a decision to enhance the fee of analytical charges including the welfare fund component at institute level. Accordingly the rate has been revised w.e.f. 01.11.2015 and it was informed by the office in the 86th meeting held on 03.11.2015 that the welfare fund share will be transferred at the end of the financial year. Accordingly the item dropped in the 87th meeting. But till date no money is credited to welfare fund from contract service. Action is solicited for crediting the welfare fund share from the enhanced amount collected from public.<br>**It was decided by the Chairman that the file will be put up in this regard by the CDN section and the enhanced share of the welfare fund will be transferred at the earliest.** | **The rate of analytical /testing charge was not revised. Hence transfer of fund is not possible.**<br>**The issue will be re-examined in consultation with Price Fixation Committee.**<br>**The matter has been re-examined and it is found that the rate circulated along with circular No.20-1/2014-Cdn dated 17/11/15 include10% of net proceeds to Institute welfare fund.**<br>**As previous year's amount has been taken to Institute revenue, current year's amount can be transferred.** | The issue was discussed in the meeting in detail. It was informed by the office that the rate was revised and circulars were issued to the effect. A meeting of price fixation Committee is fixed on 23.10.2018 at 14 00 hrs to conclude the issue. Secretary SS pointed out that the welfare fund share from 01.11.2015 is to be credited to the Welfare Fund as this component is collected specifically for Welfare Fund from public. **Finally it was decided by the Chairman that, all issues are to be sorted out by the committee and action is to be completed without further delay.** |
| 97.03 | **Safety at main gate at opening and closing hours of office-reg:**<br>Very big load carriers of work contractors of Cochin Shipyard are frequently passing at CIFT main gate without any control. This causes causalities to our staff members riding with small vehicles in many occasions. Some arrangement is to be made for the safe movement of our staff at opening and closing hours of office.<br>**It was decided to follow up the matter .** | The matter has been taken up with the General Manager (Infra Project) and the CPT. GM (Infra Project) of the CSL, Kochi has extended till co-operation and a joint meeting of all the stakeholders will be held soon to resolve the issue. | It was informed by the Chairman that the matter is an inter organizational issue and discussions are progressing. All possible measures will be taken at the earliest. **Accordingly it was decided to drop the item.**<br>**Item dropped.** |

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| 97.04 | **Short notice tour of lower staff of centres --reg:**<br>The lower grade staffs are asking to go for tour without paying TA advance is a regular phenomenon at sub centres. According to them, a fax/mail intimation is received by the SIC from the HQ HOD, EIS, before one or two days of the programme and the same is marked to the staff members by the SIC. With respect to the office order, all are rushed for the duties without availing the TA advance. But their advance request is pending with HQ due to various reasons. The issue may be addressed properly to settle the matter.<br>**it was decided that in an emergent situations, Director will approve the bill as a special case.** | File may be put up from the Bills Section regarding this so as to process further.<br><br>**Recommended to drop** | **Item dropped.** |
| 97.05 | **Request for peaceful atmosphere in the residential campus-reg:**<br>Complaints from the occupants of quarters at Visakhapatnam Research centre was consumed major part of the staff meeting held at that Centre. CMFRI shows their monopoly in all areas and least bothering about CIFT requests.<br>Even though CIFT is sharing 50% of the maintenance cost of the Campus, it was witnessed that many of the CIFT quarters building are in very bad shape. Majority of the metal portions are seen rotten, very old GI pipes reduced the flow of water in taps, very old overhead tanks at each quarter, No parking space for CIFT staff. Etc. are few examples.<br>Major complaint of the staff was the functioning of Fish hatchery of CMFRI in the campus. Many motors are running round the clock in the hatchery is disturbing the residents by means of sound pollution& disturbing smooth sleep in the night. The Hatchery tanks are threat to the kids of the campus due to the lack of safety measures. Without any respect to the requests, CMFRI is continuing more and more hatchery constructions. By running | SIC of CMFRI informed that a wall would be constructed separating the two premises and submersible pumps will be installed to reduce noise.<br><br>Recommended to drop | Item dropped |

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| | *and the same are set aside.)"*<br>On the basis of the final judgement, again Secretary Staff side has submitted a representation vide letter No.F.1-2/CIFT/IJSC(S)/2016 dated 27.12.2017 and a reminder letter vide F.1-2/CIFT/IJSC(S)/2018 dated 01.05.2018. Till date, neither any rely nor is any action seen taken in this regard. Hence the issue is to be addressed properly.<br>**It was decided by the Chairman that a reminder in this regard is to be send to ICAR for final decision.** | | |
| 97.09 | **Any other matter with the permission of Chair.**<br>a) Complaint against the poor workmanship of CPWD in the referral lab at Veraval Research Centre of CIFT<br>b) Complaint on the sinking of walls at labs of Mumbai Research Centre of CIFT.<br>c) Complaint against the low quality workmanship in the toilet repair (1st batch).<br>d) Request for ascertain the vacancy position of Technician post under 33.1/3% promotion quota for SSS.<br>e) Request for filling up the existing vacancy of LDC by compassionate appointment.<br>f) Request for replacement of contractual staff after completion of a specific spell.<br><br>**a&b) It was informed by the Chairman that the action is already initiated.**<br>**It was decided by the chairman that**<br>**c) The Chairman works committee will look into it.**<br>**d& e) Necessary action may be taken by the Establishment section.**<br>**f) It was informed by the Chairman that the matter will be looked into.** | d) Eligibility criteria for promotion of Skilled Support Staff to Senior Technician (T-2) has not been notified by the Council till date.<br>e) Compassionate appointment could not be made due to pending Court Case. | The issues are discussed in the meeting and decided to drop item No a, b, c & d. accordingly<br>**Dropped item Nos. a,b, c &d.**<br>e.. The issue was discussed in the meeting in detail. The office informed that the case is posted for hearing and further posting is not possible at this stage. Chairman asked to follow up the matter with ICAR<br>**Action : AAO,Estt.**<br>f. It was informed that the matter is under consideration. |

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| | these hatcheries, 50% of an exaggerated electric bill is being shared by CIFT every month is also a big loss to the institute. Hence the issue is to be considered on to priority and do needful.<br>**, it was decided by the Chairman that a letter in this regard will be send to the Director, CMFRI on the basis of the detailed report submitted by the SIC Visakhapatnam research Centre of CIFT.** | | |
| 97.07 | **Invalid circular -with drawl of request- reg:**<br><br>Vide IJSC Letter No.F.1-2/CIFT/IJSC(S)/2016 dated 27.10.2016 &06.12.2016, Secretary Staff side was submitted requests to withdraw the erroneous office circular (No.F.1-4/97 –Estt. dated 19.10.2016) issued to deny the constitutional right of an employee. The order is issued immediately after the judgement (29.09.2017) of Hon'ble High Court of Kerala. Instead of withdrawing the circular office has issued a memorandum to the secretary staff side. The Final judgement declared on the matter by the Hon'ble High Court of kerala on 01.12.2017.<br>Court declared that *"Article 19(1)( c )of the constitution of India confers on every citizen of this country the freedom to form themselves into associations or unions(the same was represented by the secretary staff side in his letter dated27.10.2016) . Further court declared that there can be no action against any of the members of Associations or Federation on the ground solely that they have formed themselves into unions or are members of a Service Association. Exhibit P-5(office circular (No.F.1-4/97 –Estt. dated 19.10.2016) 9and P-7(memorandum issued to Secretary Staff side) are there for not sustainable* | **Even after issue of several reminders, no reply has been received from the Council in this regard till date.** | The issue was discussed in the meeting in detail. Secretary SS pointed out that even after one year from the date of the verdict, office could not implement the same. But the ban order was issued within a week after the judgement. If no action from the office side staff members will be forced to file Contempt of Court. After discussion, **it was decided by the Chairman that the Director may be reminded by the Establishment section to take up the matter with the concerned authorities of ICAR in his next visit.**<br><br>Action: Director, CIFT/AAO(Estt.) |

NEW AGENDA TO BE DISCUSSED IN THE 98TH MEETING OF IJSC

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| 98.01 | **Canteen functioning and related matters-reg:** CIFT is having Departmental canteen with the Reg No.C-25 D and have 2 regular employees at present. Years back, on the basis of Govt. of India orders, all the departmental canteens were seized and all employees were adjusted to other sections, but on the basis of Hon'ble Supreme Court Judgement, the status-co of all existed departmental canteens were re-instated at all central govt. departments. Staff side proposes to explore the possibilities for registering the canteen as office memorandum No. 6/2/2018-Dir.(C) dated 02/08/2018, Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training and getting regular posts as per new RR of Canteen staff vide No. 3/2/2009-Dir.(C) dated 22/05/2013, Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training. | The matter was discussed in the meeting in detail. Secretary SS pointed out that DoPT has issued new registration system for Non Statutory Departmental Canteens functioning in Central Govt. Offices under Food Safety and Standards Act 2006. He requested to explore the possibilities for getting new posts in the CIFT canteen as per new rule. It was informed by the office that institute has already initiated the action for registering the Canteen under FSSAI rules. After discussion **it was decided by the Chairman that, as a beginning, the action for registering under FSSAI may be completed first.**<br><br>**Action: Chairman, Dpt. Canteen** |
| 98.02 | **Provision of new Telephone Directory –reg:** Action may be taken for updating the existing directory at the earliest. At present no one is having permanent Land phone number. Everybody used to change their numbers frequently. Hence it is requested that the directory may be uploaded in the CIFT website so that the frequent changes can be corrected in the web site in time. | The matter was discussed in the meeting. It was decided to prepare a new directory. Secretary SS suggested collecting and keeping contact numbers of maximum possible retired employees in the directory and reduce the size of the directory. After discussion **it was decided by the Chairman that necessary action may be taken to publish the directory with all possible means and to keep soft copy in the CIFT web site also.**<br><br>**Action: AAO. CDN** |
| 98.03 | **CIFT Road – ensure safe journey -reg:** The movement of heavy Lories with construction materials for the work of Cochin Ship yard is creating lot of trouble to the smooth travel of CIFT employees either by vehicle or by pedestrian.Undisciplined Lorry parking at this road is creating lot of trouble to the employees. Necessary step may be taken to get a separate entrance for CIFT at the earliest. | The matter was discussed in detail. It was informed by the office that already steps are taken on this matter. After discussion **it was decided by the Chairman that,HOD, Engg. will be taken up the matter with the concerned authorities for speedy action.**<br><br>**Action: HOD, Engg.** |
| 98.04 | **Establishmentof new office building regarding:** At present, CIFT is bearing major part of the establishment charges for making rent, electricity and water charges to Cochin Port Trust. Every year the amount is almost doubling. Hence, a review is needed for ascertaining the possibility to shift the | **Discussed and dropped.** |

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| | existing office from the industrial area to domestic area. CIFT residential campus is having more than 6 acres of land at Thevara. As per the existing staff in position at CIFT, all staff members are eligible for Type-II and above quarters. As per rule, 27 nos.Type I quarters are to be kept idle.<br>The Staff Side has the opinion that the possibility of shifting the CIFT Office building to the residential campus at Thevara by face lifting manner. At first stage, the scattered quarters building are to be re arranged and half of the land is to be marked for Office building and start shifting. Otherwise, in recent future, CIFT has to face financial constraints to meet the above mentioned establishment charges. Hence, the Staff Side requests to discuss this issue in a wide angle. | |
| 98.05 | **Fixing of dates for the follow-up action meeting and 98th IJSC meeting.** | The dates of Follow-up action and 99th IJSC are tentatively fixed on 22nd November 2018 and 8th January 2019 respectively. |
| 98.06 | **Any other matter with the permission of Chair.**<br>• Renovation of IJSC room-reg:<br>Secretary staff side requested to renovate and provide new furnishings in the IJSC room as a token of gift to staff side before celebrating 100th meeting of IJSC. | **Chairman agreed the same and asked the staff side to submit a proposal in this regard.** |

07-11-18

**Secretary Staff Side**

**Secretary Official Side**

**Director**