

[www.cift.res.in](http://www.cift.res.in)  
Phone: 0484-2412300  
Fax: 0091 -484-2668212

E.Mail: [cift@ciftmail.org](mailto:cift@ciftmail.org)  
[ciftcdn@gmail.com](mailto:ciftcdn@gmail.com)



**केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान**  
**CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY**  
(भारतीय कृषि अनुसन्धान परिषद)  
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)  
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029  
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



## TENDER FOR

**“Maintenance contract for Electrical and Plumbing works at  
CIFT Office and Residential Complex, Cochin”**

Tender Enquiry No.: **F.No. 1-12/2022-Cdn**

(Click here to go to CPP Portal)

email: [ciftcdn@gmail.com](mailto:ciftcdn@gmail.com)

website: [www.cift.res.in](http://www.cift.res.in)

[www.eprocure.gov.in](http://www.eprocure.gov.in)

Tel: 0484 – 2412406 / 2412344 / 2412300

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## NOTICE INVITING TENDER

CIFT invites e-tenders for the work "Maintenance contract for electrical and plumbing work at ICAR-CIFT Office and CIFT Residential Complex, Thevara" as per BOQ schedule of work enclosed through the website [www.eprocure.gov.in](http://www.eprocure.gov.in) **under single bid system** from the eligible/licensed or other Government registered service providers.

<b>Tender Enquiry No. : F.No.1-12/2022-Cdn</b>	
<b>Published Date</b>	<b>03.10.2023 – 1745 hrs</b>
<b>Bid submission start date</b>	<b>03.10.2023 – 1815 hrs</b>
<b>Bid submission end date</b>	<b>20.10.2023 – 1430hrs</b>
<b>Bid opening date</b>	<b>20.10.2023 – 1430 hrs</b>

### IMPORTANT NOTES:-

1. Tender Documents can be downloaded from cift website [www.cift.res.in](http://www.cift.res.in) or from Central Public Procurement Portal [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website : [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders should also possess a valid DSC for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. CIFT reserves the right to accept / reject any /all tenders in part /full without assigning any reason thereof.
4. CIFT will not be responsible for any delay in enrollment / registration as bidder or submitting / uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [www.eprocure.gov.in](http://www.eprocure.gov.in) and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any changes / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

**Asst. Admn. Officer (Cdn.)**  
**FOR DIRECTOR**

Place: Kochi  
Date: 03.10.2023

## **INSTRUCTIONS TO THE TENDERERS**

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

More information useful for submitting online bids on the CPP Portal may be obtained at [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app)

### **For Registration**

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
2. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
3. Bidders should be registered Government Contractors.
4. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
5. Director, CIFT, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
6. The Works Committee constituted by the Director, CIFT shall have the right to verify the particulars furnished by the bidder independently.
7. The work/service invited is for CIFT, Kochi and the contractor shall be responsible for dues damage during the execution of work.
8. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
9. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
10. Only bids received on CPP Portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/ delivered personally will not be considered.
11. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

All the communication with respect to the tender shall be addressed to:

**The Director,  
Central Institute of Fisheries Technology, Willingdon Island,  
Matsyapuri P.O. Kochi – 682029.**

**Terms and Conditions**

**I. Eligibility Criteria: -**

1. The bidder must be registered under appropriate authorities i.e., must be registered with GST authorities/income tax/EPF/ESI/PAN etc.
2. A consistent history of litigation or arbitration awards against the applicant may result in disqualification.
3. Each bidder shall submit only one bid for one RfP (Request for proposal). The system shall consider only the last bid submitted through the e-procurement portal/GeM.

**II. Financial Capability:**

1. Average Annual Financial turnover of the related services during the last three years, ending 31<sup>st</sup> March of the financial year 2022-23, should be at least 30% (Thirty percentage) of the estimated cost.

**III. Past Experience:**

1. The bidder must have at least three years' experience (ending month of March prior to the bid opening) of providing a similar type of services to Central/State Government/PSUs/Nationalized Bank/Reputed Organization, Services rendered with a list of such Central/State/PSUs/Nationalized Banks/Reputed Organizations with a duration of service shall be furnished.
2. The bidder must have successfully executed/completed similar services (Maintenance for Electrical and Plumbing works), over the last three years i.e., the current financial year and last three financial years:
  - (a) Three similar completed services costing not less than the amount equal to 40% (Forty percent) of the estimated cost; or
  - (b) Two similar completed services costing not less than the amount equal to 50% (Fifty percent) of the estimated cost;
  - (c) One similar completed service costing not less than the amount equal to 80% (Eighty percent) of the estimated cost.

**IV. Qualification Documents to be submitted:**

- i) Copies of original registration Certificate documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the bid to commit the bidder. Appropriate business licenses/registration:
  - (a) Firm's Name and Full Postal address of Authorised Office
  - (b) Name of the representative of the Firm and his mobile number

- (c) Registration certificate of the firm under the work contract of the State Govt.
- (d) Certificate of registration under Shops & Establishment Act
- (e) PAN Card
- (f) Copies of EPF, ESI registration certificate by local Govt. etc.
- (g) Nos. of staff/supervisors registered under ESI & EPF separately.
- (h) The contractor/agency must have a registration with the Contract Labour Act.
- (i) GST Registration – if applicable. If it is not applicable, please record the reason.
- (j) Total monetary value of services performed for each of the last five years.
- (k) Copies of the Work orders and experience in services of a similar nature and size for each of the last three years and details of services underway or contractually committed, and name and address of clients who may be contacted for further information on those contracts;
- (l) Audited financial statements for the last three years (copies of the Profit & Loss statements along with Balance Sheet for the concerned period;
- (m) Bank Account details;
- (n) Authority to seek references from the bidder's bankers;
- (o) Information regarding any litigation, current or during the last five years, in which the Bidder is involved, the parties concerned, and disputed amount.
- (p) BoQ

**V. Site Visit:**

The bidder, at his own responsibility and risk, may visit at their own cost and examine the site of required services and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the services.

**VI. Restrictions regarding Personnel Deployed:**

The quoted rates shall not be less than the minimum wage fixed/notified by the State/Central Government – where the service is performed and shall include all statutory obligations. However, bids without any element of cost over and above such minimum wages (or below it) shall be treated as “NIL” price quotations and would be rejected. The service provider shall be liable to all kinds of dues payable in respect of all personnel provided under the contract and the procuring entity shall not be liable to any dues for availing the services of the personnel. The service provider should ensure that persons to be deployed are not an alcoholic, drug addicts and not indulge in any activity prejudicial to the interest of the Procuring Entity. The service provider shall ensure to get the Police verification for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.

Irrespective of the percentage of Service Charge being quoted by the contractor, minimum wages as notified **by the State Govt./Central Labour Commissioner from time to time and as per the minimum wages Act** should be paid to the laborers, failing which appropriate action will be taken against the contractor.

**VII. Workmen safety and Insurance:**

The Service provider shall alone be fully responsible for safety and security and insurance or life insurance of their personnel who is working on the operation and maintenance works. The service provider shall provide and ensure sufficient protection gears like safety shoes, hand gloves, ladders, etc. are being used by their workers while carrying out works. The Procuring Entity shall not be liable for any compensation in case of any fatal injury/death caused to or by any manpower while performing/discharging their duties for inspection or otherwise.

**VIII. Liquidated Damages for Delay in Performance:**

The Service Provider shall pay liquidated damages to the Procuring Entity at the rate per day stated in the SCC (Special Conditions of Contract).

- i) An amount equivalent to two days of contract amount subject to a minimum of Rs.500/- will be levied as liquidated damages per day. Whenever and wherever it is found that the work is not up to the mark in any Section. It will be brought to the notice of the supervisory staff of the firm by CIFT and if no action is taken within one hour, liquidated damages clause will be invoked.
- ii) Any misconduct/misbehavior on the part of the manpower deployed by agency will not be tolerated and such person(s) will have to be replaced immediately.

**IX. Penalty for Non-performance:**

If a Service provider has not corrected a defect within the time specified in the Procuring Entity's notice, a penalty for lack of performance will be paid by the service provider. The amount to be paid will be calculated a percentage of the cost of having the defect corrected, assessed.

- X. The Service Provider shall submit the duly filled BIODATA of the personnel alongwith copy of educational qualifications.

## **Other terms & conditions:**

1. Before quoting for the tender, it is requested to kindly go through the quotation Document thoroughly and abide by all the terms and conditions given.
2. The quoted rates must be valid for six months.
3. Rates quoted must be given in the prescribed format in BOQ only and TAX/VAT applicable may also be shown.
4. **Bid Security**  
The Contractor should furnish a **Bid Security of Rs.15000/-**. The Contractor should furnish a **Bid Security** along with bid in the form of Insurance Surety Bonds, Account Payee Demand Draft from any of the Commercial banks in favour of "ICAR Unit CIFT, Cochin" payable at State Bank of India, Willingdon Island Cochin-682003, Fixed Deposit receipt or banker's cheque or Bank Guarantee from any Commercial Banks. Name of the Tender and Tender reference number has to be furnished behind the Bid Security /Bankers cheque.. The tenders without Bid Security will be rejected. The Bid security is valid for a period of 45 days beyond the final bid validity period. Bid security will be returned to the unsuccessful bidders after the orders are placed with the successful bidder. The bid security will be forfeited if the bidder fails to accept the order based on his/her bid or fail to carry out the work.
5. The contractor should have valid registration under Labour Contract Regulation & Abolition Act, 1970, service tax/GST registration EPF and EIS registration and this should be proved by producing attested copies of the said certificates along with tenders. Any tender submitted without the said documents will be summarily rejected.
6. The contractor /agency will be responsible for payment of the revised minimum wages, DA, ESI, EPF contribution etc. from time to time.
7. The contractor should produce necessary evidence like payment challans etc. to prove that firm regularly pays service tax/GST, PF contribution and ESI contribution etc. Any tender submitted without documentary evidence for prompt compliance of the above items will be summarily rejected.
8. If the contractor fails to engage adequate number of skilled and unskilled labours separately for the work, recovery will be made from the payments based on the proportionate rates quoted by them and **Contractor should be a registered firm in the State of Kerala.**
9. The persons deployed for the work should be issued with proper uniform for easy identification at your cost.
10. The Contractor shall furnish a performance security for an amount of 10% of the contract value, valid up to 60 days after the completion of all contractual obligations by the Contractor, including the warranty obligated, within 14 days after award of work by the Institute. The same will be refunded to the Contractor without interest after completion of the contract. Contract in all respect but not later than 60(sixty) days of completion of all obligations.
11. Performance Security may be furnished in the form of Insurance Surety bonds, Account payee Demand draft, Fixed Deposit Receipt from a Commercial bank, Bank guarantee issued/confirmed for any of the Commercial Bank of India. Form of Bank Guarantee enclosed. The Performance Security will be forfeited and credited in the procuring entity's account in the event of a breach of contract by the Contractor.



12. All the safety, security regulations shall be observed strictly and department will not be responsible for any accident, damage etc., caused by the negligence of the contractor or his staff.
13. The contractor shall be responsible for the maintenance of all records/registers as required. Changing of workers should be intimated to this office.
14. Number of workers proposed to be deployed for the work may be specified clearly in the tender.
15. The contractor shall arrange to render efficient services outlined in the duties. However, in case he fails to render services to the best satisfaction of the Director, CIFT and if the department has to incur any additional expenditure to maintain the installations by alternate arrangements the expenditure thus incurred will be recovered from the contractor.
16. The contractor and his staff shall not remove, disturb and dislocate the existing equipment's of parts thereof without the instruction of the authorized officer. Any damage caused to the department due to negligence or irresponsible handling will be recovered from the contractor.
17. The workers should follow strict attendance and alternative arrangements are to be made by the agency whenever the workers are going on leave under intimation to this office.
18. The Director, CIFT will evaluate and compare the tenders, which are substantially responsive, i.e. which are properly prepared & signed and meet the required terms, conditions, specifications etc. The Director, CIFT will award the contract to the contractor whose tender will be determined to be responsive and offering the best evaluated price.
19. Successful Contractor will have to enter a detailed contract agreement with ICAR on non-judicial stamp paper of Rs.100/- (Rupees hundred only).
20. Notwithstanding the above, the Director reserves the right to accept or reject any tenders or annual the tendering process and reject all tenders at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability of obligation, whatsoever, to the affected tenderer or tenderers.
21. The contract shall normally be awarded for a period of one year from the date of award or any shorter period that may be decided by the ICAR-CIFT. In case any shortcomings or deficiencies are noticed during the currency of the contract period or any other contractual dispute, the contract can be terminated given by a fortnight's notice. The decision of the Director, ICAR-CIFT in this regard shall be final/binding.
22. If the contract is terminated on the grounds of glaring shortcomings or deficiencies during the currency of its tenure including extended tenure, if any, the ICAR-CIFT shall have all rights to make suitable alternative arrangements for a period of 45 days from the date of such termination or till a new tender is finalized whichever is earlier and the difference in cost, if any, will be borne by the agency/contractor.
23. The personnel deployed by the Agency should not have any police records/criminal cases against them. The Agency should make adequate enquiries about the character and antecedents of the persons whom they are deploying.
24. Character & Antecedents along with ID proof, Photograph, UAN Number and ESI Cards of the workers

should be submitted by the service provider within 14 days of award of work contract.

25. The Firm shall be responsible for making timely payment of due wages to the workers employed depositing of EPF with EPF through ECR and ESI contribution. A copy of ESI Challan and ECR indicating name of the workers with their EPF contribution will be submitted by the firm to the ICAR-CIFT as proof. If any complaint is received with regard to these matters, the action will be taken against the firm and concerned authorities will be asked to take legal action against the Firm. ICAR-CIFT will not at all be liable.
26. The Director, ICAR-CIFT reserves the right to reduce or terminate the period of contract and to extend its duration in the interest of the ICAR-CIFT for any justifiable reasons.
27. The ICAR-CIFT reserves the right to ask and requires the contractor to remove any person deployed by him without assigning any reasons/notice.
28. Irrespective of the Service charge, minimum wages shall be paid to the workers by the agency/Contractor at the rate fixed by the State Govt./Central Labour Commissioner from time to time and as per the minimum wages Act. The contractor shall also pay all such benefits to its employees as envisaged under various acts and laws like ESIC Act, EPF&MP Act, Payment of Bonus Act, Taxes etc. The Contractor shall also ensure compliance of all laws and/or to be made applicable and ICAR shall not be liable for the same and the contractor will indemnify ICAR-CIFT in all respects. The Contractor would sign an undertaking as per proforma every month for compliance of the provisions of Contract labour Act, Rule and other Law applicable along with the monthly bill.
29. The Agency/Contractor shall be responsible for the good conduct and behavior of its employees. If any employee of the Agency/Contractor is found misbehaving with the ICAR-CIFT staff or other staff of Agencies working in ICAR-CIFT, the Agency/Contractor shall immediately withdraw such employees forthwith at their own risk and responsibility.
30. The Contractor shall in no case pay his employees less than the minimum mandatory rates per day/months as announced by the Govt. of India Central Labour Commissioner from time to time. The payment should be made directly in to the Bank Account of the worker through NEFT and copy of statement of NEFT should be enclosed with the monthly bill.
31. The duration of the contract shall be initially for one year. The contract can be terminated even earlier by giving two months prior notice in writing on account of any of the following reasons: -
  - (a) On account unsatisfactory performance
  - (b) Breach of Contract clauses (s)
  - (c) Persistently neglecting to carry out his obligations under the Contract.

The Director, ICAR-CIFT has the right to debar the agency and forfeit the performance Security for a suitable period in case; he fails to honor the contract without sufficient ground.

**Asst. Administrative Officer (Cdn)**

**SCOPE OF WORK**

Sl. No.	Description of Goods and Allied Services	Quantity
1.	Operation and maintenance of various Electrical installations all the buildings including Residential Quarters of CIFT office campus in Willingdon, Island	Complete Electrical maintenance as detailed in Annexure - III
2.	Operation and maintenance of various Electrical installations in the Residential quarters, Guest House and Trainees Hostel at Thevara	
3.	Rewinding/reconditioning of electrical fan/unit	
4.	Operating electrical power of Bio-gas plant at CIFT quarters.	
5.	Plumbing works of CIFT Residential Complex building, Thevara and CIFT Office at Willingdon Island and related mason work.	
6.	Minor extensions to the current electrical circuits of any may also be carried out by the Contractor, without any additional payment	

**Description of duties**

1. To maintain all electrical installations of all buildings in the CIFT office campus including Residential building and to maintain electrical installations in Guest House, Trainees Hostel and Residential quarters at Thevara and also to control the main valves of the water tank.
2. The plumber posted should attend and available in the CIFT Residential Complex and Office to attend the work between 9.00 am to 5.30 pm on all working days. He should also attend the work on Sundays and Holidays, and also on emergent situations in the night, if required, ie, after 5.30 p.m.
3. Electrical installation means lights, fans, equipment, goods lift (OTIS), generators, blowers, compressors Water pumps, electrical wirings, switches, plugs, starters, DB Boxes, Main switches etc.
4. It will be the duty of the contractor to see that fresh water pumps including street lights are operated regularly, Cold storage, air-conditioners, lifts, freezers, exhaust fans and costly electronics and scientific instruments and machineries are operated smoothly. All the lights including street lights in the office and Residential campuses both at Thevara and Willingdon Island Office premises are to be operated regularly.
5. The contractor will monitor power supply voltage regularly. It will be the duty of the contractor to see that the generator which is under AMC is maintained in excellent condition and switch on the generator as and when the power supply fails and ensure continuous supply of power round the clock.
6. The contractor should ensure that all the fans and electrical fittings need to be cleaned regularly at least once in a month.
7. ***The contractor possessing valid B grade license and having enough work experience shall employ necessary number of young, qualified, healthy and talented electricians to attend all the above mentioned electrical works (as per qualification stated in the BOQ) should be made available to undertake the electrical maintenance work. A copy of their certificates with originals may be produced in this office for verification.***

8. The contractor shall provide tools necessary for the work and no work should be left un-attended for want of tools.
9. The contractor shall ensure round the clock service. Presence of experienced electricians beyond office hours and on holidays shall be ensured. This is required for providing continuous power supply to the essential equipments/machineries etc. round the clock. (**Minimum 2 persons are required for Office and 1person for residential quarters round the clock**).
10. The contractor should specify the break-up of monthly charges to be claimed and actual to be paid to the electrician. The Contractor should ensure that the contract person posted to this office is in proper uniform. Also, it should be ensured that suitable substitutes are posed in case of any one in absent.
11. The Contractor must also ensure that minimum wage is paid to their electrician as per the existing minimum Wages Act, applicable in Central Govt., for which details may be furnished in the Annexure —II.
12. The Contractor shall ensure that all fittings are working properly and all items required for replacement will be provided by the office as and when required. For items needed for replacement, the Contractor shall furnish the requirement to the Office of CIFT for making necessary provisions. The item replaced shall be returned to the stores (Issue) section of the Institute.
13. The contractor shall ensure sufficient stock of diesel to run the Generator set (2 No.s). The requirements of the diesel should be intimated to the office sufficiently in advance for taking procurement action. Necessary log book needs to be maintained by the contractor.
14. The work of the Contractor will be supervised by the authorized representative/electrician of CIFT.

I.	Terms of delivery	Service contract
II.	AMC period	One year
III.	Erection/installation and commissioning if required, depending on the goods/services. ordered/awarded	Necessary electrical work needs to be carried out by the contractor
IV.	Terms of Inspection by the Institute/hirer's representative	Director, CIFT or his nominee will carry out inspection.
V.	Training of Institute/hire's operator for operating the Goods ordered, as and if necessary.	NA
VI.	<u>Price Structure:</u> <ol style="list-style-type: none"> <li>a. The tenderer shall quote for the complete requirement services</li> <li>b. The rates and prices quoted shall be in Indian Rupees only.</li> <li>c. All duties, taxes and levies payable by the contractor under the contract shall be included in the quoted price. The Institute will not pay any such duties.</li> <li>d. The rates and prices quoted by the contractor shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any</li> <li>e. Income tax will be deducted from the bills for payment towards the services rendered by the Contractor.</li> </ol>	

VII.	Payment terms	Monthly basis after satisfactory completion of the work.
VIII.	Paying Authority	The Senior Finance & Accounts Officer, Central Institute of Fisheries Technology, Willingdon Island, Matsyapuri P.O., Kochi — 682 029
	Dispute Resolution Mechanism	If any dispute or difference arises between the Institute and the contractor relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions. However, if the parties fail to resolve the dispute of difference by such mutual discussion within 30 days, either the Institute or the contractor may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue of the arbitration shall be the place from where the contract is issued.
	Liquidated Damage Clause	If any time during the performance of the contract, the contractor encounters conditions hindering timely delivery of the goods/services, the contractor shall promptly inform the Institute in writing the fact of the delay and the likely duration of the same. After receipt of contractor's communication, the Institute shall decide as to whether to cancel the contract for the un-rendered portion of service after the existing period, or to extend the period suitably by issuing an amendment to the contract. If the contractor fails to deliver the goods and/or perform the services within the contractual delivery period for reason other than circumstances beyond control (which will be determined by the Institute) and Institute extends the delivery period, the Institute will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods/services or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten per cent) of the contract price of the delayed goods or services.

		<p>Further, during such delayed period of supply and/or performance, the contractor shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the Institute shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods &amp; services, supplied during the period of delay.</p> <p>The Institute's letter (to the contractor, with copies endorsed to other concerned) extending the delivery period will be subject to the above conditions</p>
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**Asst. Administrative Officer (Cdn)**

**SPECIFICATION & OTHER TECHNICAL DETAILS OF THE ITEMS AND SERVICE REQUIRED**

Sl. No.	Description of goods & Allied Services	
I	<u>Institute Campus Approx. Units/Points</u>	
	Light Point	- 1000 points
1.	Fan Points	- 540 points
2.	Call bell point	- 20 points
3.	60 Amp TPN	- 14 points
4.	40 Amp Plug	- 30 Points
5.	15 Amp Plug	- 463 Points
6.	5 Amp Plug	- 533 Points
7.	15 Amp DP	- 34 points
8.	30 Amp DP	- 36 Points
9.	7.5 HP pump set,	- 2 Nos.
10.	Street lights	- 30 Nos.
11.	200 KVA DG Set	- 1 Nos.
12.	(Under AMC)	
13.	750 KVA sub station	- 1 No.
14.	UPS upto 10KVA	- 24 Nos.
15.	UPS upto 20KVA	- 3 Nos.
16.	500 KVA sub station	- 1 No.
17.	320 KVA DG set	- 6 Nos.
II	<u>Residential Campus</u>	
	Type I	- 24 Nos.
	Type II	- 28 Nos.
	Type III	- 22 Nos.
	Type IV	- 10 Nos.
	Type V	- 02 Nos.
III	<u>Referral Lab</u>	
18.	Light Point	- 40 Points
19.	Power Plugs 15 Amp	- 80 Points
20.	Power Plugs 5 Amp	- 65 Points
21.	20KVA cups	- 03 Nos.
IV	<u>Guest House &amp; Trainees Hostel</u>	
	<u>Details of Installations in the residential Campus are Given</u>	
22.	Light Points	- 1109 points
23.	Fan (Points)	- 660 points
24.	5 A plug point	- 407 points
25.	15 A plug point	- 150 points
26.	10 HP pump set	- 2 Nos.
27.	Street light including park area	- 41 Nos.
V	<u>Other services</u>	
	Rewinding and reconditioning of fans	Per Piece

- Items to be replaced will be provided by the Office.
- The numbers are given in the Annexure-II are approximate.

Asst. Administrative Officer (Cdn)

## Online Bid Submission Details

### Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in single cover explained below: -

(Following documents to be provided)			
S.No.	Types	Content	
1	Document	Labour License as per Labour Contract Act 1970	.pdf
2	Document	Income Tax Certificate	.pdf
3	Document	Registration form EPF	.pdf
4	Document	Registration form ESI	.pdf
5	Document	Duly signed tender document	.pdf
6	Document	GST Registration	.pdf
7	Document	Tender Acceptance Letter	.pdf
8	Document	Bank Guarantee format	.pdf
9	Document	<b>Rate for rewinding of fan.</b>	<b>.pdf</b>
10	Financial Bid	Price bid (BOQ) to be filled in Excel format as per instructions given in price bid	.xls

All the documents and BOQ has to be digitally signed by the bidder.

**Asst. Admn. Officer (Cdn.)  
For Director**



**TENDER ACCEPTANCE LETTER  
(To be given on company letter head)**

Date:

To,

**The Director,  
ICAR-Central Institute of Fisheries Technology,  
Willingdon Island, Cochin-29.**

Sub: Acceptance of terms and conditions of tender-reg.

Ref: Tender No.

Name of the tender: .....

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender from the website(s) name:  
.....  
.....
- as per your advertisement.
2. I/we have certify that I/we have read the entire terms and conditions of the tender documents from page No. .... to ..... (including all documents like Annexure(s), schedules(s), etc.) which form part of the contract agreement and I/we shall abide hereby the terms/conditions, clauses contained therein.
3. I/we hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/ corrigendum(s) in its totality.
4. I/we do hereby declare that our firm has not been blacklisted/ debarred by any Government Department/Public Sector Undertaking.
5. I/we certify that all information furnished by our firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your Department/organization shall without giving any notice or reason thereof or summarily rejected the bid or terminate the contract.
6. I/we engage to supply the material(s) to your office and comply the following:
7. Tender schedule and Technical Specification indicated
8. This office is valid for 90 days from the date of opening of the tender
9. That the rates quoted are not higher than the rates quoted for same item to any Government/ Undertaking.
10. That the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Signature & Seal Place & Date		Name of the Authorized Signatory:	
Address		Telephone No. Fax No. Mobile No. E-mail ID	

**BANK GUARANTEE FOR PERFORMANCE SECURITY**  
**(Non-judicial stamp paper for Rs.100/-)**

To

The Director,  
ICAR Unit  
CIFT., Cochin.

WHEREAS..... (name and address of the supplier)  
(hereinafter called "the supplier") has undertaken, in pursuance of contract no.  
.....dated ..... to supply (description of goods and services)  
(hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the .....day of ....., 20.....

(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch