

www.cift.res.in

Phone: 0484-2412300

Fax: 0091 -484-2668212

E.Mail: cift@ciftmail.org

ciftpurchase@gmail.com



केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
(भारतीय कृषि अनुसन्धान परिषद)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



**TENDER FOR SUPPLY OF MOBILE WEB APP TO PROVIDE REMOTE
ACCESS TO DIGITAL CONTENT INCLUDING LIBRARY'S SUBSCRIBED
E-RESOURCES IN LIBRARY-
AT CIFT, KOCHI**

Tender Enquiry No.: [F.No. 20-3/2020-Purchase](#)

Click here [to view the tender in CPP portal](#)

email: ciftpurchase@gmail.com

website: www.cift.res.in

www.eprocure.gov.in

Tel: 0484 – 2412397 / 2412345 / 2412302

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NOTICE INVITING TENDER

CIFT invites e-tenders for the **Supply of Mobile Web App to Provide Remote Access to Digital Content Including Library's Subscribed E-Resources in Library** at CIFT, Kochi through the website www.eprocure.gov.in under two bid systems from reputed printing firms.

Tender Enquiry No. : F.No. 20-3/2020-Purchase	
Published Date	25.02.2021 - 1530 hrs
Bid submission start date	25.02.2021 - 1600 hrs
Bid submission end date	17.03.2021 - 1100 hrs
Bid opening date	18.03.2021 - 1130 hrs

IMPORTANT NOTES:-

1. Tender Documents can be downloaded from CIFT website www.cift.res.in or from the Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website : www.eprocure.gov.in for participating in the bidding process. Bidders should also possess a valid DSC for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. CIFT reserves the right to accept / reject any or all the tenders in part /full without assigning any reason thereof.
4. CIFT will not be responsible for any delay in enrollment / registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

(P. Krishnakumar)
Asst. Admn. Officer (P)
FOR DIRECTOR

Place: Kochi
Date: 25.02.2021

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INSTRUCTIONS TO THE TENDERERS

The tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and the contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

More information useful for submitting the online bids on the CPP Portal is available obtained at "[Bidders Manual Kit](#)"

For Registration:

2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link (Online Bidder enrollment). Enrolment on the CPP Portal is free of charge.
3. Foreign Bidders have to refer "[DSC details for foreign Bidders](#)"(← click here to view) for Digital signature Certificates requirements which comes under Download Tab of the website www.eprocure.gov.in and the remaining part is same as above and below.
4. The intending Tenderer, in case of Prime Equipment Manufacturers shall upload a self- declaration on their letter-head as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regularly manufacturing, supplying, installing, testing & commissioning of the similar equipment for the last 2 years.
5. The intending Tenderer, in case of Authorized Distributor/ Authorized Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment Manufacturers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.
6. The equipment shall be in compliance with the specifications mentioned in Annexure - I of the tender and shall be of the latest technology, best quality and high standards.
7. Any optional accessories / tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. Minimum 01 years warranty has to be provided for the equipment/software.
8. No extra payment shall be paid on account of any discrepancy in nomenclature of items.

9. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
10. Director, CIFT, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
11. The Technical Committee constituted by the Director, CIFT shall have the right to verify the particulars furnished by the bidder independently.
12. Tenderer shall take into account all costs including installation, commissioning, cartage etc. for giving delivery of material at site i.e. CIFT, Cochin before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
13. The item should be delivered at CIFT, Cochin and the supplier shall be responsible for any damage during the transit of goods.
14. All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder. Technical specification with brochure of the software can be uploaded if available.
15. All the communications with respect to the tender shall be addressed to:

**The Director,
Central Institute of Fisheries Technology,
Willingdon Island, Matsyapuri P.O.
Kochi – 682029.**

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GENERAL TERMS & CONDITIONS

1. Name of the Item : **Supply of Mobile Web App to Provide Remote Access to Digital Content Including Library's Subscribed E-Resources in Library at CIFT, Kochi - 1 No.**
2. Only bids received on CPP Portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/ delivered personally will not be considered.
3. Bidder should log into the site well in advance for bid submission so that the bid is uploaded in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
4. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
5. The rates quoted should be for delivery and installation at **CIFT, Cochin**. The tender shall be valid for a period of 90 days from the date of opening of the tender. **If taxes, duties or any other charges over and above the rate quoted are payable by the purchaser actuals/percentage of such taxes/duties/charges should be clearly indicated. Please note that this Institute is entitled to 5% concessional GST and Customs duty, exempted from payment of excise duty as applicable to Educational/Research Institutions/Laboratories etc. against declaration form.**
6. The equipment's offered shall confirm to the specifications as given in Annexure -I/supply order and shall be guaranteed against defective design, defective quality material supplied, manufacturing defects etc., for a minimum period of **3 years** from the date of supply/installation. Documents supporting the technical specification of the quoted goods may be uploaded in Cover - I in the PDF format.
7. The Tenderer shall upload PDF format copy of GST Registration, Income Tax PAN, in Cover – I of the e-tender.
8. **Bid Declaration:** It should be provided as per the Annexure II. Tenders without bid declaration will not be admitted.
9. **Performance Security:** The successful Firm/Party is required to remit a performance security amounting to 3% of the cost of the work in the form of Demand Draft /Bankers cheque drawn in favour of "ICAR Unit CIFT, Cochin "payable at State Bank of India, Willingdon Island Cochin-682009 or Bank Guarantee from a commercial Bank as directed by this office. The performance security to be remitted within 10 days from the formal intimation. If the bidder fails to remit the Performance Security the Bid security will be forfeited and the acceptance of the tender will be withdrawn and no further correspondence in this regard will be entertained.

10. Full specification of the article quoted for shall be uploaded in the e-tender in PDF form along with illustrated pamphlets, drawings etc., where available, in Cover – 1.
11. Correct postal address, Phone/mobile number/ email id of the bidder and details to whom the purchase order has to be placed, also has to be given.
12. Payment will be made by Bank/Electronic Transfer, only after satisfactory completion of supply/installation and receipt of pre-receipted bill in triplicate. Quotations giving any other mode of payment may be avoided.
13. Proper servicing, whenever necessary, has to be provided by the supplier or their authorized agents. Availability of technical support & servicing facility locally/nationally should be submitted in pdf form in Cover-1 of the Bid.
14. The Director, C.I.F.T., COCHIN-682 029 reserves the right to accept or reject any or all the quotations either in full or in part without assigning any reason in the best advantage of this Institute
15. The Director, CIFT, Cochin - 682 029 reserves the right to accept/reject in part or full of tenders in the best advantage of this Institute.
16. Users list may also be attached in the tender form.

Features of the Mobile web App for the Library

1. Content and resource management options like managing subscribed e-resources and user category based access.
2. User management options like user authentication, adding and deleting users easily. (Maximum no. of end users for ICAR-CIFT is 150)
3. Statistics: user category wise, resources wise and date wise usage statistics
4. Single sign on facility- one time user login to access all e-resources
5. Easy access to Digital content such as latest journal articles, databases, e-books subscribed by the library, anywhere & anytime
6. Save and sync content between mobile and PC from library resources and reads them offline
7. The service should be on cloud hosting model

Bid Security Declaration Form

Tender No. _____

Date: _____

To

**The Director,
ICAR-Central Institute of Fisheries Technology,
Willingdon Island, Cochin-29.**

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
- (i) fail or refuse to execute the contract, if required, or
- (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

- (i) the receipt of your notification of the name of the successful Bidder; or
- (ii) ninety days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

<u>COVER -</u>			
I			
(The Technical bid to be provided as PDF file)			
Sl.No.	Documents	Content	File Types
1.	Technical Bid	Technical Compliance Sheet with Technical supporting documents as per specifications mentioned in Annexure - I	.PDF
2.		Bid Security Declaration Form in Annexure- II	.PDF
3.		Copy of GST Registration, Income Tax PAN, Bid Security by way of Demand Draft /Bankers Cheque/BG	.PDF
4.		Self-declaration in letter head that the bidder is the Original Equipment Manufacturer, Authorized Dealership license issued from the Original Equipment Manufacturer, in case of dealers, Users list.	.PDF
5.		Details of technical support and servicing facility available locally and nationally	.PDF
<u>COVER -</u>			
II			
S.No.	Types	Content	
1.	Financial Bid	Price bid (BOQ) to be filled in Excel format as per instructions given in price bid	.xls

All the documents and BOQ has to be digitally signed by the bidder.

(P. Krishnakumar)
Asst. Admn. Officer (P)
For DIRECTOR