

www.cift.res.in
Phone: 0484-2412300
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ciftpurchase@gmail.com




केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
(भारतीय कृषि अनुसन्धान परिषद)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



***TENDER FOR THE SUPPLY OF
SAMPLE PREPARATION STATION FOR
LCMS/MS OF
CIFT, KOCHI***

Tender Enquiry No.: **F.No. 26-2/2018-Purchase (Ref.Lab-
Kochi)**

(Click here  to view the tender in CPP Portal)

email: ciftpurchase@gmail.com

website: www.cift.res.in

www.eprocure.gov.in

Tel: 0484 –2412397 /2412345

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NOTICE INVITING TENDER

CIFT invites e-tenders for the supply of **Sample Preparation Station for LCMS/MS of CIFT, Kochi** through the website www.eprocure.gov.in under two bid system from reputed manufacturers / suppliers.

Tender Enquiry No. : F.No.26-2/2018-Purchase (Referral Lab-Kochi)	
Published Date	29.10.2018 - 1330 hrs
EMD Submission end date	20.11..2018 - 1000 hrs
Bid submission start date	29.10.2018 - 1400 hrs
Bid submission end date	19.11.2018 - 1130 hrs
Technical bid opening date	20.11.2018 - 1130 hrs

IMPORTANT NOTES:-

1. Tender Documents can be downloaded from CIFT website www.cift.res.in or from the Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website www.eprocure.gov.in for participating in the bidding process. Bidders should also possess a valid DSC for online submission of bids.
2. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
3. CIFT reserves the right to accept / reject any or all the tenders in part /full without assigning any reason thereof.
4. CIFT will not be responsible for any delay in enrollment / registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

(P.Krishna Kumar)
Asst. Admn. Officer (P)
FOR DIRECTOR

Place: Kochi
Date: 29.10.2018

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INSTRUCTIONSTOTHE TENDERERS

The tender shall be submitted in accordance with these instructions and any tender not confirming to the instructions as under is liable to be rejected. These instructions shall form the part of the tender and the contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)).The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

More information useful for submitting the online bids on the CPP Portalis available at [“Bidders Manual Kit”](#)

ForRegistration

2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link [“OnlineBidder Enrollment”](#). Enrolment on the CPP Portal is free of charge.
3. Foreign Bidders have to refer [“DSC details for foreign Bidders”](#) (☞ click here to view) for Digital signature Certificates requirements which comes under Download Tab at <http://eprocure.gov.in/eprocure/app?page=StandardBiddingDocuments&service=page> and the remaining part is same as above and below.

Bid Submission

4. The intending Tenderer, in case of Prime Equipment Manufacturers (PEM)shall upload a self-declaration on their letter-head as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regularly manufacturing, supplying, installing, testing & commissioning of the similar equipment for thelast2years.
5. The intending Tenderer, incase of Authorized Distributor/Authorised Dealer shall posses valid authorized Distributorship /Dealership license from Prime Equipment Manufacturers(PEM). The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.

6. The equipment shall be in compliance with the specifications mentioned in Annexure-I of the tender and shall be of the latest technology, best quality and high standards.
7. Any optional accessories / tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. Minimum Three (03) years warranty has to be provided.
8. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
9. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
10. Director, CIFT, reserves the right to reject any tender/bid wholly or partly or to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Institute's action.
11. The Technical Committee constituted by the Director, CIFT shall have the right to verify the particulars furnished by the bidder independently.
12. Tenderer shall take into account all costs including installation, commissioning, cartage etc. for giving delivery of material at site.i.e. **ICAR-Central Institute of Fisheries Technology (CIFT), Willingdon Island, Matsyapuri.P.O, Cochin-682029** before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
13. The item should be delivered at **ICAR-Central Institute of Fisheries Technology (CIFT), Willingdon Island, Matsyapuri.P.O, Cochin-682029** for Indian bidders, for foreign bidders it should be on FOB Basis and the supplier shall be responsible for any damage during the transit of goods.
14. All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder.
15. All the communications with respect to the tender shall be addressed to:

**The Director,
Central Institute of Fisheries Technology,
Willingdon Island, Matsyapuri P.O.
Kochi – 682029.**

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GENERAL TERMS & CONDITIONS

1. Name of the Item : **Sample Preparation Station for LCMS/MS**
2. Quantity : **2 Nos.**
3. Only bids received on CPP Portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/ delivered personally will not be considered.
4. Bidder should login to the site well in advance for bid submission so that the bid is uploaded in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
5. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
6. **For Indian Bidders**, the rates quoted should be for delivery and installation at **ICAR-CIFT, Willingdon Island, Matsyapuri.P.O, Cochin-682029**. The tender shall be valid for a period of 90 days from the date of opening of the tender. **If taxes, duties or any other charges over and above the rates quoted are payable by the purchaser actuals of such taxes/duties/charges should be clearly indicated in the financial bid (BOQ). Please note that this Institute is entitled to concessional Customs duty, exempted from payment of excise duty as applicable to Educational/Research Institutions/Laboratories etc. against DSIR Certificate.**
7. An Agent can represent only one firm in a tender and a PEM cannot submit more than one offer against a tender through different sole selling agents or one directly and another through sole selling agent. In such cases, all the offers will be rejected
8. Unless otherwise specifically agreed to by the purchaser and the supplier and incorporated in the contract, the applicable rules & regulations for transportation of the goods from foreign countries will be as per the contemporary version of the International Commercial Terms (Incoterms).

9. The equipments offered shall confirm to the specifications as given in Annexure-I/ supply order and shall be guaranteed against defective design, defective quality materials supplied, manufacturing, defects etc, for a minimum period of **03** years from the date of supply/installation.. Documents supporting the technical specification of the quoted goods may be uploaded in Cover-I in the PDF format.
10. The Tenderer shall upload PDF format copy of GST registration, Income Tax PAN, in Cover - I of the e-tender.
11. **Bid Security:**
- a. The units registered with Micro Small Enterprises(MSEs) as defined in MSE Procurement Policy issued by Dept. of Micro, Small and Medium Enterprises(MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP) shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under Rule 170(i) of General Financial Rules (GFR), 2017. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover - I of the e-tender in PDF format.
- b. In case the unit is not covered as above, it shall submit the offer along with the **Bid Security for Rs.10,000/- (Rupees ten thousand only)**
- c. The Bid Security of **Rs.10,000/-(Rupees ten thousand only)** can be submitted in the form of Demand Draft /Bankers cheque in favour of “ICAR Unit CIFT, Cochin” payable at State Bank of India, Willingdon Island Cochin-682009 or **Bank Guarantee** (←click here to download the BG Format)in the prescribed format, valid for 45 days beyond the validity of bid. **The Bid security is to be submitted to this office on or before 20.11.2018** Name of the Bidder, Tender and Tender reference number has to be furnished behind the Bid Security DD/Bankers cheque. The scanned copy of Bid Security by way of Demand Draft/Bankers Cheque /BG or its exemption certificate in PDF form should be uploaded in the relevant field of the E-tender. The offers without Bid Security will be rejected.
- d. The Bid Security will be returned to the unsuccessful bidders after the orders are placed with the successful bidder.
- e. The Bid Security will be forfeited if the bidder fails to accept the order based on his/her offer (bid) or fail to supply the items.
12. **Performance Security:** The successful Firm/Party is required to remit a performance security amounting to 5% of the cost of the item/equipment in the form of Demand Draft /Bankers cheques drawn in favour of “ICAR Unit CIFT, Cochin “payable at State Bank of India, Willingdon Island Cochin-682009 or Bank Guarantee from a commercial Bank as directed by this office. The performance security to be remitted within 10 days from the formal intimation. If the bidder fails to remit the Performance Security the Bid

security will be forfeited and the acceptance of the tender will be withdrawn and no further correspondence in this regard will be entertained.

13. Full specification of the article quoted, including its Make & Model No., its warranty/guarantee period etc., in bidder's letter head shall be uploaded in the e-tender in PDF form along with illustrated pamphlets, brochure, drawings etc., wherever applicable, in Cover – 1. Correct postal address, Phone/Mobile number, email id of the bidder and address & contact details, to whom the purchase order has to be placed, also has to be given.
14. Payment will be made by Bank/Electronic Transfer, only after satisfactory completion of supply/installation and receipt of pre-receipted bill in triplicate. Quotations giving any other mode of payment may be avoided.
15. The Director, C.I.F.T., COCHIN-682029 reserves the right to accept or reject any or all the quotations either in full or in part without assigning any reason in the best advantage of this Institute.
16. Proper servicing, whenever necessary, has to be provided by the supplier or their authorized agents. Availability of technical support & servicing facility locally/nationally should be submitted in pdf form in Cover-1 of the Bid.
17. Users list may also to be attached in the tender form.

SPECIFIC TENDER CONDITIONS

A. SPECIFIC TENDER CONDITIONS

1. Scope of Work

- 1.1 Custom Design, Manufacture, Supply and Installation of Sample preparation station and other supporting structures/hardware's for LCMSMS Antibiotics.
- 1.2 This includes delivery to CIFT Campus at Cochin, unloading the consignment and shifting it to place of storage at the installation area.
- 1.3 Installation of service structures where specified as in specification and shown in the drawings.
- 1.4 Removal of debris, dirt and rubbish accumulated as a result of installation/commissioning of the accessories and leaving the premises broom clean and orderly.

2. Basis of Work

- 2.1 It is the intent of this specification to use specified listed items as the standard for construction the sample preparation work stations. The construction standards of this product line shall provide the basis for quality and functional installation of these items in CIFT Campus of Cochin.
- 2.3 The bidders should visit the site and take the actual measurements and prepare the custom drawings before submission of the tender.
- 2.4 Participants in the quotation should not have any deviations to the specified lay out, specified type of construction and/or materials. Quotations should highlight if there is any deviations.

3. Quality Assurance

The manufacturer shall provide Quality Items, all manufactured & shipped with proper packing & should take the full responsibility of the entire Scope of works as specified in the tender.

4. General Performance:

Furniture shall meet the performance requirements and should follow the guidelines of appropriate international standards and/or recommendations of BIS.

5. Specific Terms and conditions:

5.1 The manufacturer/supplier should have an exclusive registered trade mark/brand name. The brand also shall have a proven minimum 12 years of experience in the industry and shall have a proven record particularly in Central Government organizations in Kerala and in Kerala Government Institutions. Bidder's previous heritage with and previous work orders and testimonials from such institution shall be considered for general assessment of product quality and service competence.

5.2 Purchase Order copies and work completion/testimonial certificates of above institutions with Reference Names of End Users shall be submitted along with the offer and Tender Inviting Authority reserve the right to verify such testimonials from the concerned and visit the previous similar installations, as and when required, for product quality assessment.

5.3 The Manufacturer shall be an ISO 9001:2015 certified firm and Copy of certification to be attached in the Technical Bid.

5.4 The Manufacturer shall have their manufacturing and/or service facilities in Kerala and a local office in Ernakulum for the smooth co-ordination and after sales warranty/Service support.

6. Validity of Quotation

7.1 Shop Drawings – Submit the shop drawings for quoted assemblies showing the required details in all aspects. (Plan, line 3D etc.)

7.2 Item wise picture/3D of all the items should be included with the technical quotation.

7.3 Specifications – Submit detailed specifications for each assembly offered along with brand names of items/fittings/used, showing deviations if any.

7.4 Compliance sheet of the all the above item wise, special terms and conditions with remarks /deviation if any should be attached along with the tender.

7.5 Material property data sheet, quality standard certificate, environmental certificate, fire retardant certificate etc. of the materials used for manufacturing of the offered product have to be submitted along with the Technical bid.

- 7.6 Provide user list of similar systems installed within India/Abroad. Original Catalogue must be provided. All technical specifications should be printed on the catalogue
- 7.7 Material property data sheet, Quality Standard Certificate, Environmental Certificate, Fire retardant Certificate etc. of the raw materials used for building the furniture have to be submitted along with the quotation.

8. Submittals after submission of tender

8.1 List of Samples c/w appropriate certificates to be provided by Vendor

The Following list of items to be submitted as samples by the vendor to the tender inviting authority for technical evaluation within 4 days of tender closing, for technical evaluation. Where requested, Samples to be accompanied by Test Certificates or Authenticity Certificate from Manufacturer.

Body of the Base Cabinets and panels/doors with fittings and work top for table

- | | |
|--|-------------------|
| 1. Boiled water Plywood for Base cabinets and carcass | Min 16" Thickness |
| 2. HP Laminates for Base cabinets and Carcass | 0.8mm thickness |
| 3. PVC edging for carcass | 0.5mm thickness |
| 4. PVC edging for Doors | 3.0mm thickness |
| 5. Fully Hot pressed Laminated Ply wood with Edging | 0.5mm Body |
| 6. Fully Hot pressed Laminated Ply wood with Edging | 3.0mm Door |
| 7. Grab Rail – Aluminum – Epoxy powder coated | Min 80 Micron |
| 8. Concealed Hinges 165Deg (3 No per cabinet door) | Hafle, Hettich, |
| 9. Work top - Chamrajnagar Jet Black Granite top
Edge half round moulded | 20mm |
| 10. <u>One Fully assembled U/B Cabinet 1 x drawer + 1 x cupboard with door without work top to be provided</u> | |
| 11. <u>Samples of Steel used for Frame Units</u> | |

- 8.2 Successful bidder shall provide color 3D drawings and the color options shall be confirmed with Tender Inviting Authority / CIFT, before production. Materials /accessories shall maintain the uniformity, color combination and overall aesthetics.
- 8.3 Successful bidder shall take Site Measurements and approvals of drawings shall be taken from Tender Inviting Authority / CIFT engineer in charge before starting the production.

9. Delivery period

- 9.1 The Manufacturing and Supply of the Items to CIFT from date of Order and approval of drawings and color is intended within Three (3) weeks and assembly works at site should be completed with one (1) week and handed over to Tender Inviting Authority / CIFT. Therefore the Intended Delivery period by the bidder should be specifically stated. Quotes should be made with appropriate taxes FOR delivery, Transport, unloading at site, and installation CIFT.

10. Comprehensive Warranty

- 10.1 The selected manufacturer must offer a Comprehensive warranty for a period of **Three-year (3 years)** starting from date of acceptance or occupancy whichever comes first that all products sold under the contract referenced above shall be free from defects in material and workmanship.
- 10.2 Frequency of visits to Institution during Warranty period: One visit every six months (2 visits in a year) for periodic/preventive maintenance and at any time for attending repairs/break down calls. Maximum time to attend any Repair Calls: 24 Hours.

11. REJECTION OF UNQUALITY MATERIALS AND WORK

The tender Inviting Authority will reject all un-quality materials and accessories which are used in the manufacture of the furniture and also all accessories which do not meet the specification criteria. If such malpractices are found, the Tender Inviting Authority reserves the right to reject the work and hold the vendor liable for all damages caused and the payment will be made only after all corrections are done.

If the tenderer deliberately gives wrong information in his tender, the TENDER INVITING AUTHORITY reserves the right to reject such tender at any stage or to cancel the contract, if awarded and forfeit the Earnest Money/Security Deposit/any other moneys due.

COMPLETION TIME shall mean the period by date specified in the work order or date mutually agreed upon for handing over the erected equipment/Laboratory /Consignment which are found acceptable by the TENDER INVITING AUTHORITY being or required standard and conforming to the specifications of the contract.

SPECIFICATIONS OF MATERIALS USED

1. PREPERATION STATION TOP

1.1 GRANITE

The table work tops where specified should be of at least 20 mm thick Jet Black colour Granite (min 7 to 8 Kg Sq. Ft) of even surface, fine to close-grained, with equi-granular crystalline texture, without any undue specks, or cracks and should not have any epoxy coating and grooved at bottom to avoid spillage on modular storage. The edges of the granite tops should be half round molded and polished. The granite top should be with min. joint. Where specified, The work benches to be provided with 100mm back splash of above granite material with half round edge moulding to be fixed on the wall side (with minimum joints)and all joints should be done neatly and aesthetically.

The Size and layout is described in the specific requirement table

2. U/B STORAGE / O/H STORAGE

- 2.1 The Carcass/ Cabinet Body/Shutters/Door/ Drawer Front/Shelves/ Trays/ Table Work Top/Filler Panel/ Corner Support Panels etc.should be constructed from min. 16 mm thick (BWP – Boiled Water Proof). Plywood. The above should be laminated with min. 0.8 mm thick High Pressure Melamine Laminate of high quality. The exposed edges should be sealed with min. 0.5 mm thick high quality PVC edge tapes. The lamination and edging should be machine pressed at high temperature and pressure.
- 2.2 The edges of the doors/ drawers/ worktop etc. should be sealed with min. 3mm thick high quality PVC edges. The lamination and edging should be machine pressed at high temperature and pressure.
- 2.3 Knee space Panel should be made of 9 mm thick and Back wall of storages should be made of 4mm thick BWP Melamine laminated plywood.
- 2.4 For High Strength and Durability, Permanent case work shall be made using latest technology such as biscuit joints with necessary adhesives. The joinery construction with biscuit type joints, should be clamped to perfect alignment. The Cabinet body should be made of permanent

casework without any screws and knockdown / mini-fix fittings (mini fix and dowel joints not accepted). There should not be gaps anywhere for dust accumulation inside of the cabinet body. All joints should be sealed and it should be easily cleanable.

- 2.5 Doors of all under bench Storages/Overhead storage should have smooth anodized aluminum grab rails powder coated with Minimum 80 microns.
- 2.6 The Doors of the Tall storage cabinets (if any) shall be Stainless Steel D type handles.
- 2.7 There should be minimum of three heavy duty nickel plated heavy duty, self-closing concealed hinges for each cabinet door and should open 165 degree and should be with 3 way adjustment for perfect finish and correct alignment. Door hinges should be of International make.
- 2.8 Standard Drawer slides shall be metabox type, made of metal, epoxy coated and with nylon wheels to allow smooth and silent sliding.
- 2.9 The size and layout for station and storages are described in the specific requirement table. Storages have drawers as well as doors in different sizes. Where specified, storages have paneled doors as well as glass in built doors. Where specified good quality locks and keys to be provided for cabinets/tall storages. Where specified movable benches cabinets should be fixed with 2 lockable and 2 non lockable heavy duty Polyurethane castors.
Colour of laminates, edging, and grab rails to be advised by the client.

3. PREPARATION/STORAGE SUPPORT FRAME WORK

- 3.1 For the floor standing or plinth mounted cabinets, the work top is supported by the cabinets which rests on the floor without any additional support of any steel frameworks. Panel supports are provided if additional supports are needed.
- 3.2 The worktops are supported by 'H' frames in some instances. These standard H frames support should be made of min. 2mm thickness 30 x 30 mm square tube sections which are welded. Front and back frames shall be provided for connecting all the 'H' frames, supporting complete bench. Worktops and all u/b cabinetry sink units etc. shall be supported by this frame work.
The frame work should be de-greased and polyester epoxy powder with a dry film thickness of min. 80 microns for smooth finish and protection. Adjustable leveling jacks of tough plastic/nylon should be provided for each leg for the support of the frame.

3.3 Where it is specified that the frame design shall be of cantilever type O/H storage shall be supported by this heavy duty steel frame work. The frame shall be of heavy duty rectangular box with a minimum wall thickness of 14 gauge and the dimension details of frame work are as follows.

Vertical member of minimum 60x40mm.

Horizontal top member 50x40mm.

The frame work should be de - greased and polyester epoxy powder with a dry film thickness of min. 80 microns for smooth finish and protection.

The profile ends shall be covered and protected with injection moulded ABS end caps. Adjustable leveling jacks of tough plastic/nylon should be provided for each leg for the support of the frame.

SPECIFIC REQUIREMENT

Sample Preparation Station for LCMSMS	
1	LEFT SIDE PREPERATION STATION
	<p>The supplied unit should fit on the existing work station with 20 mm thick Granite slab. Unit should have 900mm wide 5 No. u/b movable storage with 2 door c/w lock and an adjustable panel inside. 900 wide. 1 No. O/H storage with Panel Door . Size will be 600x 300x600(h), 6 No. O/H storage with Panel Door. Size 900x300x600 (h). 4 No. U/b storage with 1 drawer, 1 door and 1 adustable panel inside. 600 wide. The Unit is self Supporting on cantilver type Steel frame unit.</p> <p>Carcass/Body/Shutter/Door/Shelves/Filler Panel/knee space panels/corner support etc. as applicable should be provided and they should be Melamine laminated BWP plywood. All as Per the Material Specifications Provided.</p>
2	RIGHT SIDE PREPARATION STATION
	<p>The supplied unit should fit on the existing work station with 20 mm thick Granite slab. Unit should have 900mm wide 5 No. u/b movable storage with 2 door c/w lock and an adjustable panel inside. 900 wide. 1 No. O/H storage with Panel Door . Size will be 600x 300x600(h), 6 No. O/H storage with Panel Door. Size 900 mm x300mm x600mm (h). The Unit is self Supporting on cantilver type Steel frame unit.</p> <p>Carcass/Body/Shutter/Door/Shelves/Filler Panel/knee space panels/corner support etc. as applicable should be provided and they should be Melamine laminated BWP plywood. All as Per the Material Specifications Provided.</p>
3	CENTRE CONSOLE
	<p>The Central console station should have 20 mm thick Jet Black Chamrajnagar Black Granite top. Should be supported on steel frames polyster epoxy powder coated with min 80 microns. Shoul have 600mm wide 4 No. u/b storage unit with 1 drawer, 1 door, and 1 adjustable panel inside. All storage units with aluminum grab rails powder coated to mini. 80 microns. The Unit is Supported by Steel frames front, back and side frames. Carcass/Body/Shutter/Door/Shelves/Knee Space/Filler Panel as applicable should be provided and they should be Melamine laminated BWP plywood. All as Per the Material Specifications Provided.</p>

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

<u>COVER-I</u>			
(Following documents to be provided as PDF file)			
S.No.	Documents	Content	File Types
1.	Technical Bid	Make, Model No., Specification, Warranty etc. of the item quoted in the letter head with its supporting documents.	.PDF
2.		Full Address/contact details, Copy of GST Registration, Income Tax PAN in case of Indian Agents quoting for foreign PEM.	.PDF
3.		Copy of Bid Security by way of DD/BC /BG or its exemption, if claiming	.PDF
4.		Self-declaration in letter head that the bidder is the Prime Equipment Manufacturer (PEM), Authorized Dealership license issued from the Prime Equipment Manufacturer (PEM), in case of dealers, Users list.	.PDF
5.		Details of technical support and servicing facility available locally and nationally	.PDF
<u>COVER-II</u>			
S.No.	Types	Content	
1.	Financial Bid	Price bid(BOQ)to be filled in Excel format as per Instructions givens in price bid	.xls

All the documents and BOQ has to be digitally signed by the bidder.

(P.Krishna Kumar)
Asst. Admn. Officer (P)
For Director