

**INVITATION FOR
EXPRESSION OF INTEREST (EOI)**

FOR

**LICENSING AGREEMENT TO
MANUFACTURE AND SUPPLY
ICAR-CIFT DRYERS, DESCALING MACHINE
AND
MOBILE FISH VENDING KIOSK**



BY

ICAR - CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY

MATSYAPURI P.O., WILLINGDON ISLAND, COCHIN-682029, KERALA

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SECTION - I

	ICAR - CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY MATSYAPURI P.O., WILLINGDON ISLAND, COCHIN-682029, KERALA, INDIA	
F.No. 11-2/2018-CDN		Date: 17.04.2018
<u>EXPRESSION OF INTEREST FOR LICENSING AGREEMENT TO MANUFACTURE AND SUPPLY ICAR-CIFT DRYERS, DESCALING MACHINE AND MOBILE FISH VENDING KIOSK</u>		
<p>ICAR - Central Institute of Fisheries Technology, Matsyapuri P.O., Willingdon Island, Cochin-682029, hereby invites sealed Expression of Interest (EoI) from interested companies to apply for a license to manufacture and supply ICAR-CIFT dryers, Descaling machine and Mobile fish vending kiosk. The validity of the non-exclusive license shall be for a period of two years.</p>		
<p>1. A complete set of Expression of Interest documents, including TECHNICAL and FINANCIAL BID formats, in English, may be downloaded using the link given below, or may be collected from the Assistant Administrative Officer, CDN, ICAR-CIFT, Cochin on submission of written request and on payment of Rs.2000/- by crossed Demand Draft (Non-refundable); from 17.04.2018.</p> <p>DD may be drawn from a scheduled commercial Bank in India, in favour of 'The Director, ICAR- CIFT, Cochin'. In case of downloading EoI document from the Institute website, the firm must submit respective cost of EoI document Rs.2000/- with its EoI, otherwise EoI will be rejected straightway.</p> <p>2. To solicit prospective Bidders' feedbacks, on Specifications/Terms, a Pre-EoI Meeting is scheduled</p> <p>3. <u>The design and other technical details will be provided during the pre-EOI meeting, or by mail on request, subject to verification of credentials of the firm.</u></p>		
Date of Start of Sale of EoI Documents	:	17 April 2018
Pre- EoI meeting in Conference Hall, ICAR-CIFT, Cochin	:	27 April 2018 (2.30 PM)
Last Date for Submission of Sealed Eols	:	16 May, 2018 (2.30 PM)
Date of Opening of Eols	:	16 May, 2018 (3.00 PM)

SECTION - II

Overview about the EoI

1. INTRODUCTION

This Expression of Interest (EoI) seeks response from Companies who are meeting the requirements of this EoI and are willing to be associated with ICAR-CIFT through a Licensing Agreement to manufacture and supply ICAR-CIFT dryers, Descaling machine and Mobile fish vending kiosk.

2. ABOUT ICAR-CIFT

ICAR - Central Institute of Fisheries Technology (ICAR-CIFT) set up in 1957, is a national center under Indian Council of Agricultural Research in the country, where research in all disciplines relating to fishing and fish processing is undertaken. The Institute has its headquarters at Cochin, Kerala and Research centers at Veraval (Gujarat), Visakhapatnam (Andhra Pradesh) and Mumbai (Maharashtra).

The institute functions with the following mandate:

- Basic and strategic research in fishing and processing
- Design and develop energy efficient fishing systems for responsible fishing and sustainable management
- Development of implements and machinery for fishing and fish processing.
- Human resource Development through training, education and extension.

The research work at ICAR-CIFT is carried out by the following Research Divisions

- Fishing Technology Division
- Fish Processing Division
- Biochemistry & Nutrition Division
- Quality Assurance & Management Division
- Engineering Division
- Extension, Information & Statistics Division
- Microbiology, Fermentation and Biotechnology Division

3. TECHNOLOGY DESCRIPTION

3.1 Different types of ICAR-CIFT dryers

ICAR-CIFT, Cochin has designed a novel system for drying of fish and other agro products using solar energy and developed various types of dryers at different capacities. The design of ICAR-CIFT dryer varies from simple direct dryers to more complex hybrid designs. The hybrid model solar dryers are provided with either LPG or electricity back up heating source for continuous drying even during off sunshine hours. The capacity of these hybrid solar

dryers varies from 20 to 60 kg. These dryers are ideal for drying fish, shrimp, fruits, vegetables, spices and agro products with maximum retention of physico-chemical properties, colour and flavour.

(a) Solar Dryer with LPG back-up

The capacity of this dryer is 50-60 kg with per tray charge of 2-3 kg. There are two chambers in unit with 30 trays each. In this dryer, water is heated with the help of solar vacuum tube collectors installed on the roof of the dryer and circulated through heat exchangers provided in the PUF insulated stainless steel drying chamber loaded with fish. In this dryer during sunny days fish will be dried using solar energy alone, during off sunshine hours LPG back up heating system will be automatically actuated to supplement the heat requirement. Thus continuous drying is possible in this system without spoilage of the highly perishable commodity to obtain a good quality dried product. Vacuum tube collectors installed on the roof is provided with manual sun tracking mechanism to harness the maximum solar energy for water heating purpose. The drying chamber dimension is $1.58 \times 0.95 \times 1.7\text{m}$ with tray dimension of $0.75 \times 0.46\text{m}$.

(b) Solar Cabinet dryer with electrical back-up (40kg)

The dryer consists of four drying chambers with nine trays in each chamber. The trays made of food grade stainless steel, are stacked one over the other with spacing of 10 cm. The perforated trays accomplish a through flow drying pattern within the dryer which enhances drying rates. Solar flat plate collectors with an area of 7 m^2 transmit solar energy to the air flowing through the collector which is then directed to the drying chamber. The capacity of the dryer is 40 kg. Electrical back up (2 coils of 1500W) comes into role once the desired temperature is not attained for the drying process, particularly during rainy or cloudy days. The dryer dimension is $3.1 \times 2.45 \times 1.3\text{ m}$ with tray dimension of $0.90 \times 0.5\text{ m}$.

(c) Solar dryer with Electrical back-up (20kg)

The dryer consists of a drying chamber with ten trays and capacity of the dryer is 20 kg. The trays made up of food grade stainless steel (SS 304), are stacked one over the other with spacing of 10 cm. The perforated trays accomplish a through flow drying pattern within the dryer which enhances drying rates. Solar flat plate collectors with an area of 10 m^2 transmit solar energy to the air flowing through the collector which is then directed to the drying chamber. Electrical back up (2 coils of 1000W) comes into role once the desired temperature is not attained for the drying process, particularly during rainy or cloudy days. The drying chamber dimension is $1.85 \times 0.85 \times 1.3\text{ m}$ with tray dimension of $1.60 \times 0.75\text{m}$.

3.2 Fish Descaling Machine

(a) Hand operated fish descaling machine

Fish de-scaling machine is designed and fabricated for removing the scales of fishes easily. This equipment can remove scales from almost all types/sizes/ species of fishes ranging from marine to freshwater species like Sardine, Tilapia to Rohu. This machine is made of SS 304 and has 5 kg capacity. Body is fabricated in dismantling type 1 inch square SS tube. The drum of 255.5 mm diameter and 270 mm length is made of perforated SS sheet fitted in a strong SS Frame having suitable projections to remove the scale and provided with a leak proof door with suitable lock. A pedal is fitted in the side to rotate the drum manually.

(b) Fixed drum speed table top fish descaling machine

Fish de-scaling machine is designed and fabricated for removing the scales of fishes easily. This equipment can remove scales from almost all types/sizes/ species of fishes ranging from marine to freshwater species like Sardine, Tilapia to Rohu. This machine is made of SS 304 and has 5 kg capacity. It contains a 0.5 HP AC motor with proper belt reduction mechanism to achieve required drum speed of 20-30 rpm. Body is fabricated in dismantling type 1 inch square SS tube with a suitable covering in the electrical parts. The drum is made of perforated SS sheet fitted in a strong SS Frame having suitable projections to remove the scale and provided with a leak proof door with suitable lock.

3.3 Refrigeration enabled Mobile Fish Vending Kiosk

Exposure of fishes to the atmosphere often leads to contamination by means of dust, insects and flies apart from deterioration of quality in terms of freshness and taste. ICAR-CIFT, Cochin, has designed and developed a low cost energy efficient hygienic mobile fish vending kiosk to sell fish at consumer's door step under hygienic conditions in village/urban/municipality areas with proper waste disposal system. The unit was fabricated mainly using stainless steel 304 food grade material with transparent poly carbonate sheets, frame and supports were made with MS and GI sheets. The kiosk can carry 100 kg fish, 20 kg under chilled storage and remaining in insulated ice box, and it was designed considering the maximum weight that a man pulls on a rickshaw. The main components of the kiosk model are well insulated fish chilled storage cum display facility unit with three chambers, a hand operated de-scaling machine and fish dressing deck with wash basin, water tank, cutting tool, waste collection chamber and working space. The main feature of the prototype is that consumer can see the fishes through transparent cover and select according to their choice of purchase. A hand operated de-scaling machine (3kg) also attached with the kiosk for removal of fish scales and slime to improve hygiene and reduce drudgery/ time. There are two variants of kiosk presently available.

1. U Shape (Display side - 1.35 × 0.60 × 0.85 m), (Full - 1.35 × 1.55 m), display elevation side height - 0.95m

2. Straight line shape (Display side - 1.28 × 0.75 × 0.85 m), (Full - 2.40 × 0.75 m) display elevation side height - 0.95m

4. SCOPE OF COOPERATION

ICAR-CIFT invites Expression of Interest (EoI) from Companies seeking non-exclusive license to manufacture and supply ICAR-CIFT dryers, Descaling machine and Mobile fish vending kiosk. The validity of the license shall be for two years.

Interested reputed companies with proven experience are invited to submit their offer in response to this EoI, as per the Annexures (A to D). Upon receipt of responses against this EoI, ICAR-CIFT shall review the responses to ascertain suitability of the offer and shortlist Prospective Licensors for further discussions. Detailed discussions on commercial, and other terms and conditions to finalize the Licensing Agreement shall be held with shortlisted Prospective Licensors. The detailed terms and conditions for such a License Agreement shall be mutually agreed upon.

5. BIDDING PROCESS

The bidding document shall comprise of two bids viz., **Technical Bid** and **Financial Bid**. The interested company have to submit the bids in a single sealed envelope.

Mention on the top of the envelope, the following details

- CONFIDENTIAL - Bid for non-exclusive license to manufacture and supply ICAR-CIFT dryers, Descaling machine and Mobile fish vending kiosk and
- DO NOT OPEN, BEFORE [insert the time and date of the opening indicated in the Data sheet].

This envelope shall also bear the submission address and EOI reference number. The sealed envelope containing all the documents, need to be submitted by the bidding company through post, courier or delivered by hand on or before the date and time provided here in this bid document at ICAR-CIFT, Cochin, Kerala. Both the technical bid and financial bid need to be signed at the bottom on all the pages by the authorized signatory of the bidding company with the seal of the company stamped on each page. ICAR-CIFT shall not be responsible for incomplete bidding documents submitted by any company. Failure to furnish all information or documentation by the bidding companies as required in the bid document may result in the rejection of the bid.

6. WHO SHOULD APPLY

Interested parties with good technical capability, financial background and experience in the field of technology only should apply.

7. LICENSE FEE AND ROYALTY

SNo:	Particulars	License Fee
7.1	Licensing Agreement to Manufacture and Supply ICAR-CIFT Dryers, Descaling Machine and Mobile Fish Vending Kiosk	The Institute shall grant the License to the company who will offer the lowest amount for each equipment, exclusive of the applicable taxes. This shall be subjected to the fulfillment of other terms & conditions as mentioned in the Expression of Interest.
7.2	Royalty payment	Royalty amount @ 4% is fixed to be paid by the Contracting Party to this Institute, for the cost of each equipment manufactured using ICAR-CIFT design for the Clients. The company must make royalty payments to the Institute, within thirty (30) days of receiving the full payment from the Client. The company must pay an interest of 2% to ICAR-CIFT from the Payment Due Date to the actual date of payment upon any and all amounts that are overdue on the Payment Due Date.
7.3	License period	The license period of two years shall commence from the date of signing the Agreement between the Contracting party and ICAR-CIFT. After the period of two years, the license agreement shall be renewed.

8. CLARIFICATION OF EOI DOCUMENTS:

Pre-Eoi meeting

- 8.1 The bidder or his official representative is invited to attend a pre-Eoi meeting.
- 8.2 The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
- 8.3 The bidder is requested to submit any questions in writing or by mail to reach ICAR-CIFT not later than one week before the meeting.
- 8.4 Minutes of the meeting, including the text of the questions raised (without identifying the source of enquiry) and the responses given will be transmitted without delay to all purchasers of the bidding documents. Any modification of the bidding documents, which may become necessary as a result of the pre-Eoi meeting shall be made by ICAR-CIFT exclusively through the issue of an Addendum and not through the minutes of the pre-Eoi meeting.

- 8.5 Non-attendance at the pre-EoI meeting will not be a cause for disqualification of a bidder.

9. AMENDMENT

- 9.1 Before the deadline for submission of bids, ICAR-CIFT may modify the bidding documents by issuing addenda.
- 9.2 Any amendment to this Expression of Interest shall be notified in the website www.cift.res.in only. Parties are requested to visit the website frequently. In case you need any further information, please feel free to contact the CDN Division, ICAR-CIFT, on E-mail: ciftcdn@gmail.com; Tel: 0484-2412300
- 9.3 To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, ICAR-CIFT shall extend as necessary the deadline for submission of bids

10. PREPARATION OF EXPRESSION OF INTEREST (EOI) :

- 10.1 The EoI as well as all related correspondence exchanged by the Company and ICAR-CIFT, shall be written in English language.
- 10.2 The technical and financial bid must be submitted on the letter head of the organization, duly filled and without any alterations to this format. No other format shall be accepted. All blank spaces shall be filled in with the information as requested.
- 10.3 The authorized signatory of the bidding company will sign the undertaking at the end of the bidding sheet in the Technical and Financial Bid and will put the stamp / seal of the company at the bottom of the sheet.
- 10.4 In preparing their EoI, the Companies are expected to examine in detail all the documents comprising the EoI. Material deficiencies in providing the information requested, may result in rejection of an EoI. Submission of the wrong type of Expression of Interest (EoI) will result in the EoI, being deemed as non-responsive.
- 10.5 Depending on the nature of the Work, the Companies are required to submit an EoI in forms provided in Section-III. No alteration or changes will be permitted after submission of the bid document to ICAR-CIFT, by the bidding company.

10.6 The company shall bear all costs associated with the preparation and submission of his Bid, and ICAR-CIFT will in no case be responsible and liable for those costs.

11. EOI PROCESSING FEES:

All Companies are required to pay a non-refundable **Rs.2,000/-** [Rupees Two thousand only] towards Bid Processing Fees in the form of Demand Draft drawn in favor of the Director, ICAR-CIFT, Cochin and payable at Cochin, Kerala. In case of non-submission of said processing fee, the EoI will be rejected.

12. SUBMISSION, RECEIPT, AND OPENING OF EXPRESSION OF INTEREST (EoI):

- 12.1 The EoI shall contain no interlineations or overwriting, except as necessary to correct errors made by the Company themselves. The person who signed the EoI must initial such corrections.
- 12.2 An authorized representative of the Company shall initial all pages of the EoI. The authorization shall be in the form of a written power of attorney accompanying the EoI or in any other form demonstrating that the representative has been duly authorized to sign.
- 12.3 The envelopes containing the Expression of Interest (EoI), and the bid processing fees shall be placed into an outer envelope and sealed. The Institute shall not be responsible for misplacement, loss or premature opening if the envelope is not sealed and/or marked as stipulated. This circumstance may be cause for Expression of Interest (EoI)'s rejection.
- 12.4 The EoI must be sent to the address/addresses indicated in the Data sheet and received by the Institute not later than the time and the date indicated in the Data sheet, or any extension to this date in accordance with the ICAR-CIFT notification. Any EoI received after the deadline for submission shall be returned unopened.

13. EXPRESSION OF INTEREST (EOI) EVALUATION:

- 13.1 The Institute Technology Management Committee (ITMC), ICAR-CIFT will carry out the entire evaluation process. The ITMC reserves the right to invite the bidders for presentation before finalizing the technical bids.
- 13.2 ITMC shall evaluate the EoI on the basis of the qualification criteria specified in Section-III. In the first stage of evaluation, an EoI shall be rejected if it is found

deficient as per the requirement indicated in the Section-III for responsiveness of the EoI. Only responsive EoIs shall be further taken up for evaluation. The qualification criteria of the Company and the evaluation criteria for the EoI shall be as defined in the Section-III.

- 13.3 The License will be given to the firm who will offer the lowest price for each equipment, subject to the fulfillment of other terms and conditions as mentioned. The Committee reserves the right to revoke the exclusive license after the period of two years, and grant the license to another party. If the first licensee wish to renew the license after two years, they have to take part in the competitive bidding process again.
- 13.4 After opening of the EoI and if found satisfactory, the committee members may visit the industry to verify the core competency of the selected Licensee. Based on the Technical/Financial Bid and the Survey Report by the ITMC members, the license will be granted.
- 13.5 ITMC reserves the right of rejecting any offer without assigning reasons. Decision of ITMC will be final and binding in this regard. No further correspondence from the bidders in this regard will be entertained.
- 13.6 The industry/company willing to take the license of technology shall be required to enter into a Memorandum of Understanding (MoU) with ICAR-CIFT.

14. ACCOUNTING & AUDIT RIGHTS

- 14.1 Records: The LICENSEE shall keep books and records sufficient to enable the LICENSOR to determine LICENSEE's calculation of any Royalty due pursuant to the terms of the Agreement.
- 14.2 Audit: One time during any twelve month period for the Term of the Agreement, ICAR-CIFT may designate Institute's Finance and Accounts Officer or a certified public accountant to audit LICENSEE's books and records relating directly to Royalties due, with no less than thirty (30) days prior notice. In the case of a credit due, the LICENSEE may take such credit against the next payment or payments due to ICAR-CIFT until the credit is exhausted. In the case of a sum due to ICAR-CIFT, the LICENSEE shall pay such amount to the Institute, within thirty (30) days. ICAR-CIFT shall incur the audit at its own expense, provided however, if as a result of such an audit a deficiency in the amount of payments is determined and the deficiency exceeds ten percent (10%) of the payment actually made for the period of time audited, then in addition to paying to ICAR-CIFT the deficiency so determined, LICENSEE shall pay the fees and expenses

of the auditor conducting such review. The results of any such audit shall be kept confidential except as may be required to enforce the provisions of this Agreement.

- 14.3 Accounting: LICENSEE should agree to make written reports to ICAR-CIFT half yearly within thirty (30) days after the last day of each March and September during the Term of this Agreement and on such dates, stating in each such report the quantity, description, and Royalties for the Units sold or otherwise disposed of during the preceding six (6) calendar months and upon which the Royalty has been paid or is payable.

15. CONFIDENTIALITY:

Information relating to evaluation of EoI and recommendations concerning qualifications shall not be disclosed to the Company who submitted the EoI, or to other persons not officially concerned with the process, until the short listing of the Company. The undue use by any Company of confidential information related to the process may result in the rejection of its EoI and may be subject to the provisions of the Institute's anti fraud and corruption policy.

16. RIGHTS OF ICAR-CIFT:

- 16.1 ICAR-CIFT reserves the right to accept / reject the offers received without assigning any reasons whatsoever, or may call for any additional information / clarification if required. The Institute reserves the right to limit or delete any or part of the scope of work and extend the last date for submission of the EoI.
- 16.2 Notwithstanding anything contained in this EoI, ICAR-CIFT reserves the right to accept or reject any Application and to annul the EoI Process and reject all Applications, at any time without any liability or any obligation for such acceptance, rejection or annulment and without assigning any reasons thereof. In the event that ICAR-CIFT rejects or annuls all the Applications, it may, at its discretion, invite all eligible Prospective Licensor to submit fresh Applications.
- 16.3 ICAR-CIFT reserves the right to disqualify any Applicant during or after completion of EoI process, if it is found there was a material misrepresentation by any such Applicant or the Applicant fails to provide, within the specified time, supplemental information sought by ICAR-CIFT.
- 16.4 ICAR-CIFT reserves the right to verify all statements, information and documents submitted by the Applicant in response to the EoI. Any such verification or lack of such

verification by ICAR-CIFT shall not relieve the Applicant of his obligations or liabilities hereunder this EoI nor will it affect any rights of ICAR-CIFT.

16.5 The Institute reserves the right to revoke the exclusive license after the period of two years, and grant the license to another party. If the first licensee wish to renew the license after two years, they have to take part in the competitive bidding process again.

16.6 The EoI process shall be governed by and construed in accordance with the laws of India and shall have exclusive jurisdiction over all disputes arising under, pursuant to and / or in connection with the EoI process.

SECTION - III

ANNEXURE - A

(To be submitted by the company on their Letter Head)
(Also mention on the top of letter "**Confidential - TECHNICAL BID**")

Ref: _____

Dated _____

To
The Director
ICAR- Central Institute of Fisheries Technology
Matsyapuri P.O., Willingdon Island
Cochin - 682029, Kerala

Sub: ICAR-CIFT EOI No. _____ dt. _____

Sir,

With reference to the advertisement of Expression of Interest for the license agreement to manufacture and supply ICAR-CIFT dryers, Descaling machine and Mobile fish vending kiosk published in the _____ newspaper on _____,

I/We _____

hereby submit our Technical and Financial Quote as per prescribed Annexure and requisite EOI Document fees. I/We hereby declare that all the information and statements made in this Expression of Interest (EOI) are true and accept that any misinterpretation contained in it may lead to our disqualification. All the documents are subject to verification by local administration or as deemed fit by the Authority, Our Expression of Interest (EOI) is binding upon us. We understand that you are not bound to accept any Expression of Interest (EOI) you receive.

Yours faithfully

Signature
Name
Designation
Office seal

Encls:

ANNEXURE - B
TECHNICAL BID - ORGANIZATIONAL PROFILE
(To be submitted by the company on their Letter Head)

1.	Name of the Technology applied for	
2.	Name, address and contact number of the firm/organization/company	
3.	Name of the Contact/Responsible person	
4.	Telephone/Mobile No. of the contact person	
5.	Fax No. E-mail ID Website	
6. *	Details of registration as an industry/ legal entity (copy of certificate to be attached)	
7. *	Details of the manufacturing experience, qualifications and experience of party and partners, if any, with details of the technical expertise available to show that the party can handle technical aspects of production, quality control and marketing (use separate sheets) (Kindly provide relevant experience for the last 5 years with supporting documents)	
8. *	Financial background duly certified by the Chartered Accountant on his letter head – a) Capital Investment of the firm during the last 5 years b) Annual Turnover of the firm for the last 5 years c) Audited Balance Sheet and Profit and Loss A/c. of the firm for the last 5 years	
9. *	List of major customers for the last 5 years with documentary evidence.	
10.	Whether necessary approvals from various departments are available with the firm/industry/organization for the same.	

11.	ISO 9001 certification, if any (Provide a copy, if applicable).	
12. *	Arbitration/Court Cases against the firm/industry/organization or dispute with ICAR/any consortium partner (Give the details, if applicable). If no such cases, mention as NIL.	
13. *	GST Registration Certificate (copy to be attached). In case of GST exemption, provide a copy of the Exemption Certificate	
14. *	Non-refundable Application Processing Fee of Rs. 2,000/- Demand Draft No. drawn in favour of Director, ICAR-CIFT payable at Cochin	
15.	Any other information which the Bidder is willing to provide	

(Separate sheets may be enclosed if the space provided is insufficient)

DECLARATION

I/We, do hereby declare that the information given above and in the enclosed documents is true to the best of my/our knowledge and nothing has been concealed therein. I/We am/are well aware of the fact that if the information given by me/us is proved false/not true at any point of time, I/We will have to face punishment as per the provisions of law for the time being in force as well as the benefit availed of by me or the benefit accrued to me shall be summarily cancelled.

I/We, also affirm that I/We, am/are not banned or blacklisted from participating in tenders by any of the Govt. Departments.

I/We, do hereby undertake to furnish any further information required in this connection as and when desired by the Institute. I/We agree to abide by this bid for a period of 90 days from the date of opening of financial Bid under the instruction to Bidders and shall remain binding upon us and may be accepted at any time before the expiry of that period.

I/We, do hereby declare that I/We will not engage in any fraudulent/ unethical practices during the bidding process.

Date:
Place:

Signature
Name & Office seal

Encls.

N.B. The points marked with asterisk (*) sign must be duly filled up with supporting documents for qualifying the Technical bid.

ANNEXURE - C

FINANCIAL BID

(To be submitted by the company on their Letter Head)

No:	Description	Amount quoted (Rs.)
1	Rates offered by the bidder for the following equipment	
	a) Solar Dryer with LPG back-up	
	b) Solar Cabinet dryer with electrical back-up (40kg)	
	c) Solar dryer with Electrical back-up (20kg)	
	d) Hand operated fish descaling machine	
	e) Fixed drum speed table top fish descaling machine	
	f) Refrigeration enabled Mobile Fish Vending Kiosk (2 variants) <ul style="list-style-type: none"> ▪ U Shape ▪ Straight line shape 	
2	Royalty (non-refundable)	@ 4% on selling price of the equipment, excluding applicable taxes
3	License Grant Period	Two years
4	Nature of License	Non-Exclusive

ANNEXURE - D UNDERTAKING

(To be submitted by the company on their Letter Head)

Ref: _____

Dated _____

In pursuance of the non-exclusive license to manufacture and supply Dryers, Descaling machine and Mobile fish vending kiosk, developed by ICAR - Central Institute of Fisheries Technology, Cochin,

We _____
the company on being the successful bidder, undertake the following:

- Will pay the bid amount as per the offer letter issued by ICAR-CIFT in full within a period of seven working days from the date of offer of letter and before signing the MoU with ICAR-CIFT.
- Will execute the license agreement with ICAR-CIFT as per the licensing terms & conditions stipulated in the MoU and the EOI documents.
- Will remit the royalty amount within thirty (30) days after the end of each calendar quarter

We understand that in case we are found not adhering to the terms and conditions as laid out in this bid document or license agreement, ICAR-CIFT will take appropriate actions and will debar us from benefits / participation in any of the ICAR-CIFT, Cochin programs / activities in future for a period of 2 years. We also acknowledge that in case of misrepresentation of the information, our proposals / contract shall be rejected / terminated by ICAR-CIFT, which shall be binding on us. We hereby also declare that our Company, is not indulged in any such activity which can be termed as the conflicting activities.

Date: _____ Signature _____

Place: _____ Name & Office seal _____

SECTION - IV

INSTRUCTIONS TO THE COMPANY

Part-II: DATA SHEET

Clause No:	Particulars	
1	Name of the Institute	ICAR-Central Institute of Fisheries Technology
2	Name of the Assignment/job	License to manufacture and supply ICAR-CIFT dryers, Descaling machine and Mobile fish vending kiosk
3	Date of pre-EoI meeting	27 April 2018, 2.30 pm
4	Date & time and address for submission of Expression of Interest (EoI) :	Date: 16 MAY 2018 Time: 2.30 pm Tender box kept at CDN DIVISION
5	Representative of the Institute	Assistant Administrative Officer Co-ordination (CDN), ICAR-CIFT, Cochin Tel: 0484 2412300 Fax: 0484 2668212 ; Email: ciftcdn@gmail.com
6	Validity-period of the Expression of Interest (EoI) to be submitted by the prospective Company	The Expression of Interest (EoI) to be submitted by the prospective Company must remain valid for minimum 90 days after the submission date, <i>i.e.</i> at least until 16 August 2018.
7	Clarifications may be requested not later than 3 (three) days before the submission date. The address for requesting clarifications is:	Assistant Administrative Officer Co-ordination (CDN), ICAR-CIFT, Cochin Tel: 0484 2412300 Fax: 0484 2668212 Email: ciftcdn@gmail.com
8	The formats of the Expression of Interest (EoI) to be submitted are:	Annexure A,B,C and D

9	Royalty Schedule	<p>Royalties dues of sale of any Unit shall be 4% of the cost of the equipment. This amount shall be the actual invoiced selling price whether collected or not for any and all Units disposed of less:</p> <ol style="list-style-type: none"> 1) discounts allowed and taken, except prompt payment discounts and/or uncollectible accounts; 2) inbound and outbound transportation costs, including overseas and domestic freight; 3) cartons, packaging, and crating costs; 4) sales and use taxes; 5) amounts refunded or credited up on purchase price of returned units; and 6) volume discounts and rebates.
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Section - V

CHECK-LIST

Please note: To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us with assessment of your application.

Have you:

- Read the EoI Guidelines? ☐
- Contacted the relevant Officer(s) to discuss your EoI Document? ☐
- Read and addressed the ICAR-CIFT EoI document? ☐
- Checked that your Company is aware and agrees to the final EOI submitted? ☐
- Signed the EoI (or typewritten if emailed) and checked that you are authorized to sign/submit the form? ☐