

www.cift.res.in
Phone: 0484-2412300
Fax: 0091 -484-2668212

E.Mail: cift@ciftmail.org
ciftpurchase@gmail.com



केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
(भारतीय कृषि अनुसन्धान परिषद)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



Tender for Repair of Freezer Room and Cold Room of CIFT Pilot Plant

Tender Enquiry No.: **[F.No. 6-2/2018-Purchase\(ABI-NAIF\)](#)**

email: ciftpurchase@gmail.com

website: www.cift.res.in

www.eprocure.gov.in

Tel: 0484 – 2412397 / 2412345 / 2412302

INDEX

Sl. No.	Description	Page No.
1	Notice Inviting Tender	3
2	Instructions to Tenderers	4
3	General Terms & conditions	5 - 6
4	Specification of the Equipment/Goods (Annexure I)	7
5	Online Bid submission details	8

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F. No.6-2/2018-Purchase (ABI-NAIF)

Dated: 20.02.2018

NOTICE INVITING TENDER

The Director, Central Institute of Fisheries Technology, Kochi -29 invites e-tenders for the **Repair of Freezer Room and Cold Room** of CIFT Pilot Plant under single bid system, from reputed firms through the website www.eprocurement.gov.in. The description of the repair work to be done is detailed in Annexure-I

Tender Enquiry No.	F. No.6-2/2018-Purchase (ABI-NAIF)
Published Date	20.02.2018 – 1600 hrs
Bid submission start date	20.02.2018 – 1630 hrs
Bid submission end date	05.03.2018 – 1130 hrs
Bid Security submission end date	06.03.2018 – 1130 hrs
Technical bid opening date	06.03.2018 – 1130 hrs

1. Bids received on e-tendering portal only be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
2. **The Freezer Room and Cold Room are located at the office premises at CIFT, Matsyapuri .P.O., Willingdon Island, Kochi - 682029.**
3. **The Bidders can visit the site for understanding the site conditions, nature of work involved, etc. between 9.30 am to 4.30 pm on working days.**
4. Price quoted should remain firm and fixed for a period of 90 days from the date of opening of the Tender.
5. **Number of days required for the completion of the work should invariably be indicated by the Tenderer.**
6. Payment will be made by Electronic Transfer to the specific Bank Account of the payee. Hence Name of Bank, Branch, Account Number and IFS Code should invariably be furnished in the stamped bill for making payment.
7. Director, CIFT, reserves the right to reject any tender/bid wholly or partly or to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Institute's action.
8. Statutory deductions like Income Tax, etc. will be deducted from your bill as per rule.

Sd/-
Asst. Admn. Officer (P)
FOR DIRECTOR



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INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.

More information useful for submitting online bids on the CPP Portal may be obtained at "[Bidders Manual Kit](#)".

For Registration

2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "[Online Bidder Enrolment](#)". Enrolment on the CPP Portal is free of charge.
3. The intending Tenderer shall upload a self-declaration on their letter-head, confirming that they are regular in repair/maintenance of Freezer/Cold Room as PDF file in the e-tender, along with the tender documents.
4. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
5. Director, CIFT, reserves the right to reject any tender/bid wholly or partly or to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Institute's action.
6. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
7. All the communication with respect to the tender shall be addressed to:

**The Director,
Central Institute of Fisheries Technology,
Willingdon Island, Matsyapuri P.O.,
Kochi – 682029.**



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GENERAL TERMS & CONDITIONS

1. Name of the Work : **Repair of Freezer Room and Cold Room of CIFT Pilot Plant located at CIFT office premises.**
2. Only bids received on CPP Portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/delivered personally will not be considered.
3. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
4. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
5. The tender shall be valid for a period of 90 days from the date of opening of the tender. **If taxes, duties or any other charges over and above the rate quoted are payable by the purchaser actuals of such taxes/duties/charges should clearly indicated. Please note that this Institute is entitled to concessional Customs duty, exempted from payment of Excise Duty as applicable to Educational/Research Institutions/Laboratories etc. against DSIR Certificate.**
6. The Tenderer shall upload PDF format copy of GST Registration, Income Tax PAN, Bank details in Cover – 1 of the e-tender.
7. The quotation must be for the whole work and not in fragments.
8. **Bid Security**
 - a) The units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Bid Security (EMD) as defined under Rule 150 of General Financial Rules (GFR), 2017. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover – 1 of the e-tender in PDF format.
 - b) In case the unit is not covered as above, it shall submit the offer along with the Bid Security for ₹ 2,000/- (Rupees Two thousand only).
 - c) The Bid Security of ₹ 2,000/- can be submitted in the form of Demand Draft/Bankers Cheque in favour of “ICAR Unit CIFT, Cochin” payable at Cochin or **Bank Guarantee** (← **click to view**) in the prescribed format, valid for 45 days beyond the validity of bid, is to be submitted to this office on or before **06.03.2018**. Name of the bidder, tender & tender reference number has to be furnished behind the Bid Security DD/ BC/BG. The scanned copy of Bid Security by way of Demand Draft/BC/BG in PDF form should be included in e-tender. The offers without Bid Security will be rejected.

- d) The Bid Security will be returned to the unsuccessful bidders after the orders are placed with the successful bidder.
 - e) The Bid Security will be forfeited if the bidder fails to accept the order based on his/her offer (bid) or fail to supply the items.
9. **Performance Security:** The successful Firm/Party is required to remit a performance security amounting to 5% of the cost of the work in the form of Demand Draft/Bankers Cheque drawn in favour of “ICAR Unit CIFT, Cochin” payable at Cochin or Bank Guarantee from a commercial Bank as directed by this office. The performance security to be remitted within 10 days from the formal intimation. If the bidder fails to remit the Performance Security the Bid Security will be forfeited and the acceptance of the tender will be withdrawn and no further correspondence in this regard will be entertained.
10. Payment will be made by Bank/Electronic Transfer, only after satisfactory completion of work and receipt of pre-receipted bill in triplicate. Quotations giving any other mode of payment may be avoided.
11. Income Tax and other taxes like Service Tax will be deducted at source from the bill as per rules.

Sd/-
Asst. Administrative Officer (P)

Annexure-I

Description of the Repair Work

SlNo	Description
FREEZER ROOM	
1	Supply of Refrigerant
2	Supply of Compressor Oil
3	Supply of consumable materials (Door Gasket, Drain fittings, Drain Heater, Insulation materials etc.)
4	Supply of Vapor Proof Light Fittings - 1 No.
5	Labour charges towards System Pressure Testing, Compressor Oil Changing, Door Gasket Changing, Drain Line Fixing, Suction Line & Drain insulation, Drain Heater Connection, System Vacuuming & Re-commissioning at Site.
COLD ROOM	
6	Supply of Air-Cooled Condensing Unit - 1 No.
7	Supply of Evaporator Fan - 2 Nos.
8	Supply of Refrigerant
9	Supply of Expansion Valve - 1 No.
10	Supply of Vapor Proof Light Fittings - 1 No.
11	Supply of Door Closer - 1 No.
12	Labour charges towards Installation of Air-Cooled Condensing Unit, Evaporator Fan, Expansion Valve, Light Fittings, Door Closer & System Pressure Testing, Vacuuming & Re-commissioning at Site.
13	Material Transportation & Travelling Charges

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Single Cover as explained below:-

Sl. No.	Documents	Content	File Types
1.	Technical Documents	The contact details and full address of the bidder or to whom the work to be awarded, number of days required for completion of work, any other details to be intimated is to be furnished in the Letter Head of the Bidder. Copy of GST Registration, Income Tax, PAN. Self-declaration in letter head that the bidder is regular in repair/maintenance.	.PDF
2.	Financial Bid	Price bid (BOQ) to be filled in Excel format as per instructions given in price bid	.xls

All the documents and BOQ has to be digitally signed by the bidder.

Sd/-
(K.B. Sabukuttan)
Asst. Admn. Officer (P)
For Director