



केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान
CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY
(भारतीय कृषि अनुसन्धान परिषद)
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
विल्लिंगडन आइलैंड, मत्स्यपुरी पी. ओ., कोच्चिन-682 029
WILLINGDON ISLAND, MATSYAPURI P.O., COCHIN-682 029



फा.सं/No.F.I-4/2019-स्थाEstt.

दिनांक/ Date: 14.05.2019

सेवामें / To

1. The Directors/Project Directors of all the ICAR Institutes/
National Research Centres/Project Directorates/NRCs.
2. The Director (Admn.), ICAR, Krishi Bhawan, New Delhi 110 001.

विषय/Sub: Filling up of vacant post of **Assistant Finance & Accounts Officer** in Level 6 as per 7th CPC by Promotion of Assistants as per Recruitment Rule clause No. 10 (c) and (d) at ICAR-Central Institute of Fisheries Technology, Cochin – reg.

महोदय/Sir/ महोदयI/Madam,

It is proposed to fill up the following post at ICAR-CIFT by Promotion basis:

Sl. No.	Name of the post & Pay Level	Place of posting	No. of posts	Eligibility
1.	Assistant Finance & Accounts Officer Level 6 of 7th CPC	ICAR-CIFT, Cochin	01 UR	<ol style="list-style-type: none"> 1. By promotion of Assistants having rendered 5 years of continuous and regular service in the grade of Pay Band 2, ₹9300-34800 + Grade Pay of ₹4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR. 2. By promotion of Assistant having rendered three years of service in the Grade of Pay Band 2, ₹9300-34800 + Grade pay of ₹4200 and have qualified ICAR A&A Examination conducted by ICAR OR by Junior Accounts Officer in the grade of Pay Band-2, ₹9300-34800 + Grade Pay of ₹4200 with two years of regular service and having undergone successfully a two months training programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training, to be conducted by NIFM, Further, such training may be imparted only to those eligible candidates who are

				willing to be transferred from their present place of posting on an All India basis.
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It is requested that the vacancy may kindly be circulated amongst the eligible and desirous candidates, if any, working at your Institute/organization and applications of eligible persons who fulfill the requisite eligibility conditions and who can be relieved immediately in the event of their selection may kindly be forwarded to this Institute in the Proforma appended along with their complete **CR dossiers** (duly attested copies) **for the last five years** so as to reach this Institute on **or before 13.06.2019.**

A certificate to the effect that **no disciplinary/vigilance case is pending** or being contemplated against the candidate may also be sent while forwarding the application.

Incomplete applications(s) and those received without APAR dossiers/certificates as requested above will not be entertained.

Yours faithfully,

संलग्न/Encl:उपरोक्त/As above.

वरिष्ठ प्रशासनिक अधिकारी(प्रभारी)
Sr. Administrative Officer I/c.

PROFORMA
APPLICATION FOR THE POST OF ASSISTANT FINANCE & ACCOUNTS OFFICER
ON PROMOTION WITH QUALIFIED ICAR AUDIT & ACCOUNTS EXAMINATION
BASIS AT ICAR-CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY, COCHIN.

1. Name of the Candidate (In Block letters) :
2. Name of the Institute where presently working :
3. Full postal address :

4. Date of appointment on regular basis in the
Present post. :
5. Whether permanent/temporary :
6. Date of Birth :
7. Educational Qualification :
8. Whether belongs to SC/ST/OBC :
9. Service Details:

Name of the Institute	Post held	Pay level	Period		Nature of duties
			From	To	

10. Any other information relevant to the application:

I do hereby declare that particulars furnished by me are correct to the best of my knowledge and belief.

Signature of the applicant

Date:

CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE

Certified that the information furnished by the aforesaid applicant has been verified from the Office/service records and are found correct. Attested copies of last 5 years APARs enclosed. It is also certified that no vigilance/disciplinary action has been initiated or being contemplated against him/her.

Signature with seal